



**West Union Chamber of Commerce
BOARD OR DIRECTORS MEETING
MINUTES – November 8, 2011**

Members present: Jackie Loomis, Ryan Hoey, Jenni Elsbernd, Lisa Miller, Melody Patrick, Brent Parker and Bill Ziegler

Meeting was brought to order at 7:50 a.m.

Motion by Lisa, second by Jenni to accept **Agenda**. Approved

Motion by Melody, second by Lisa to accept **Minutes**. Approved

Financial Report

- Account Balances
 - Fireworks account has \$4,140.14 as of October 31st.
 - Report was given on Chamber's savings and checking accounts.
- Construction/Building Loan
 - Current Construction Loan has been extended to February 15th, 2012.
 - Outstanding balance is \$83,255.40
 - Interest has been paid up to date as of October 29th.
 - I-Jobs Grant, First draw request has been submitted for \$76,991.60
 - All GREEN components of the I-Jobs project must be completed to use this grant.
 - Total Main Street I-Jobs Grant Building Budget is \$205,214.23, I-Jobs grant if fully used is for \$175,000.

Old Business

- Building Update – The front office is about ready for painting. Old carpet needs to be removed, Ryan said he would help rip-out old carpet and clean up inside space. Decision was made to place same carpet in front office as already in back office. Deb M has some hard flooring that she will donate to help on the entry way of the office. Water cooler is no longer needed nor efficient use of electricity, water cooler may be removed.
- Streetscape Update – contractor working on getting South Vine completed before winter comes.
- Holiday Promotion – Punch Cards – There is 24 participants this year, last year we had 28. We lost 8, but gained 4 new ones this year.

- Festival of Lights – Chamber will provide coloring books, candy canes and assist in any other way. Ryan will winterize the Santa Shelter. Jenni will ask Judy what, if any other assistance, the Chamber may provide. Lisa will get more coloring books with the Wal-Mart Gift Card.
- Banquet – January 21 – Discussion was to have the tickets cost \$20. Some discussion on theme and decorations, but no decision made.

New Business

- 2012 Officers – Melody nominated Lisa Miller be President, second by Ryan. Lisa nominated Melody Patrick as Vice-president, second by Ryan. Ryan nominated Jenni Elsbernd as Secretary, second by Brent. Brent made a motion to close nominations. Motion made by Ryan and second by Brent to accept all nominations for President, Vice and Secretary, motion passed.
- Courthouse Lights – Nov. 18th at 11:00 to put on trees.
- 2012 Membership Drive – Request all members reach out for renewal and new members. Chamber office can put together packages if needed. Chamber will send out renewal letters as well as target new member's letters.

Meeting adjourned.

Respectfully submitted,

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William Ziegler, Director