

West Union Chamber of Commerce
Board of Directors Meeting
MINUTES – December 11, 2014

Members Present: Melody Patrick, Carolyn Havenstrite, Carolyn Weber, Bob Sadler, Gail Hackman, Amy Christensen, and Jennifer Tobin

Meeting was brought to order by Melody Patrick at 7:05 am in the West Union Chamber Office.

Approval of Agenda

- Motion to approve the agenda was made by Carolyn H. and a second by Amy. All in favor, motion carried.

Approval of Minutes

- Motion to approve the minutes from November 13th was made by Gail and a second by Carolyn W. All in favor, motion carried

Financial Report

- Bank balances as of December 10th, 2014 are \$2,376.49 in checking, \$2,242.25 in savings and \$4,809.29 in the fireworks fund.
- Motion to approve financial report made by Carolyn H, second by Carolyn W. All in favor, motion carried.
- Create Budget Committee – Carolyn and Melody volunteered to be on the Budget Committee. Jennifer will create a tentative budget for 2015 and meet with Melody and Carolyn to go through. Approval of the budget will take place at the next meeting.

Committee Reports

- Retail
 - The next meeting is planned for Wednesday, January 7th. It was decided not to have the meeting on January 1st. Please note that the meeting will be on a Wednesday that week also.
- Community Awards Banquet –Saturday, January 17th at Echo Valley Banquet & Reception Center
 - Cost to attend will be the same as last year, \$20 in advance, \$25 at the door
 - Theme is “Hats Off to Volunteers”
 - Decorations will include red table cloths, possibly black top hats as decorations on the tables, and possibly a hat display from Mel Metcalf, Carolyn H. will see if she is willing.
 - Sims has kindly offered a 40” TV as a raffle prize! This will be a great addition to the banquet. We will also be doing a 50/50 raffle.
 - Jennifer will send out all the nomination forms to each Board member to look over after Dec. 31st, but before our next Board meeting. After the meeting on January 8th, it will be decided who the winners are and Jennifer will mail out their invitations that day along with 2 tickets
 - Entertainment: Carolyn H. will check with Mel Metcalf to see if she would be willing to give a presentation on her hats, or if we could have information wrote up to put by the display.
 - Businesses will be asked for appetizer and dessert sponsorship by the end of next week.
 - We will serve ice cream for dessert. Jennifer will contact Melissa to work with her regarding the machine and mix.
 - Jennifer will contact Miss West Union, the Dairy Princess, Little Miss Squirt, and the beef and pork producers to ask is they would be willing to serve ice cream, or help in any other way.
 - Jennifer will talk to Gus Kapnisis and solidify catering plans.

Old Business

- 5:05 Community Social Recap – Edward Jones, West Union
 - Jennifer relayed an idea that Mike Johnson had while hosting the event. The Chamber would continually collect the names of individuals who attend the 5:05 throughout the year. The more times you visit, the more times your name is collected. At the end of the year, a name would be drawn and they would receive a big grand prize.

New Business:

- Sign up to visit potential new 2015 members – It was decided to take this on at the beginning of the year instead of now.
- Appoint Chamber Board Officers
 - President – Bob Sadler. Motion to approve made by Carolyn H. and a second by Gail. All in favor, motion carried.
 - Vice President – Carolyn Havenstrite. Motion to approve made by Bob and a second by Carolyn W. All in favor, motion carried.
 - Secretary – Carolyn Weber. Motion to approve made by Carolyn H. and a second by Bob. All in favor, motion carried.
- The Board authorized Jennifer Tobin, Bob Sadler (President), Carolyn Havenstrite (Vice President), and Carolyn Weber (Secretary) to sign checks with a double signature and to self monitor these actions. Motion made by Gail and a second by Bob. All in favor, motion carried.
- Appoint geothermal representative to the Geothermal Users Group
 - Gail Hackman will be the geothermal representative – Motion to approve made by Bob and a second by Carolyn H. All in favor, motion carried.
- A merger between Main Street West Union and the Chamber was discussed. A vote was taken to approve moving forward with the proposal. Motion to approve made by Carolyn H. and a second by Bob. All in favor, motion carried.
 - A Task Force was created for the proposal of the Chamber and Main Street merger. The Task Force consists of Bob Sadler, Gail Hackman, and Carolyn Havenstrite. A motion to approve was made by Carolyn W. and a second by Melody. All in favor, motion carried.

Other Items:

- A list was requested of what Fayette County Economic Development owns in the building and what the Chamber owns, and also a breakdown on how many copies are made and what the Chamber pays FCED for them. Jennifer will gather that information.

With no further discussion, a motion was made to adjourn at 8:35 by Bob with a second from Carolyn H. All in favor, motion carried.

Next Regular Meeting Date: Thursday, January 8th at 7:00 am.

Respectfully Submitted, Jennifer Tobin

Mission Statement

**The West Union Chamber of Commerce is a
voluntary group of area businesses
affiliated for the purpose of furthering
the growth and development of West Union.**