

West Union Chamber of Commerce

Board of Directors Meeting
MINUTES—August 13, 2013

Members Present: Jenni Elsbernd, Bridget Parker, Laurie Kruehl, Robin Martin, Judd Swenson, Bill Ziegler

Meeting was brought to order by Bridget Parker, at 8:05am at the West Union Chamber Office.

***A quorum was not present. Therefore, no action items were able to be voted on.**

***Approval of Agenda**

***Approval of Minutes**

***Financial Report**

- Bank balances as of 08/13/2013 are \$3,586.79 in checking, \$4,574.97 in savings and \$4,345.24 in fireworks fund. Bridget did note that there have been additional expenses lately. She presented a detailed list of recent expenses.

Committee Reports

- Retail
 - Working on the Holiday punch card promotion.
- Building
 - A new building committee will need to be established as Ryan and Melody go off the board at the end of the year.
 - Geothermal—On hold pending a City Council agreement.
 - Downstairs Improvements—Carpet is done! Drywall removal in the back office still needs to happen.
 - Facade Master Plan—Upstairs windows will have to depend on how new bids come back. Some people have dropped out so there may be more funds available.
 - Rain Garden—Rain barrel still needs to be installed. This needs to be done soon.

Old Business

- Board Member Needs—Still in need of 3 board members!
- I-Jobs Account Audit—Bill and Bridget stated that they have lined something from Sumner to take care of the audit.

New Business

- Cupcakes and Coffee at Bank 1st for Chamber Members on August 16 all day.
- Open House at SIMS TV on Thursday, August 22 @ 4pm
- Chamber Coordinator Applicants—13 applicants. Interviews are taking place on Wed, August 14, four interviews total.
- FCED Staff Support and Office Sharing beyond August 31st
 - Bridget is very willing to help train the new coordinator.
- Main Street WU Snowball Drop Event Support. Chamber was asked to assist in promoting the event for Main Street. Would like someone from Mainstreet to come to a Chamber to discuss the event a little more with the board.
- 990 Tax Return. It is done and will be mailed out this week!

With no further discussion, meeting was adjourned at 9:20am.

Next Board Meeting: September 10, 2013.

Respectfully Submitted, Jenni Elsbernd, Secretary