

**City of West Union, Iowa**  
**Application for Building Permit**  
**(All questions must be completed before submitting.)**

Applicant \_\_\_\_\_ Date \_\_\_\_\_

Home Phone \_\_\_\_\_ Application Number \_\_\_\_\_

Address of Proposed Construction \_\_\_\_\_

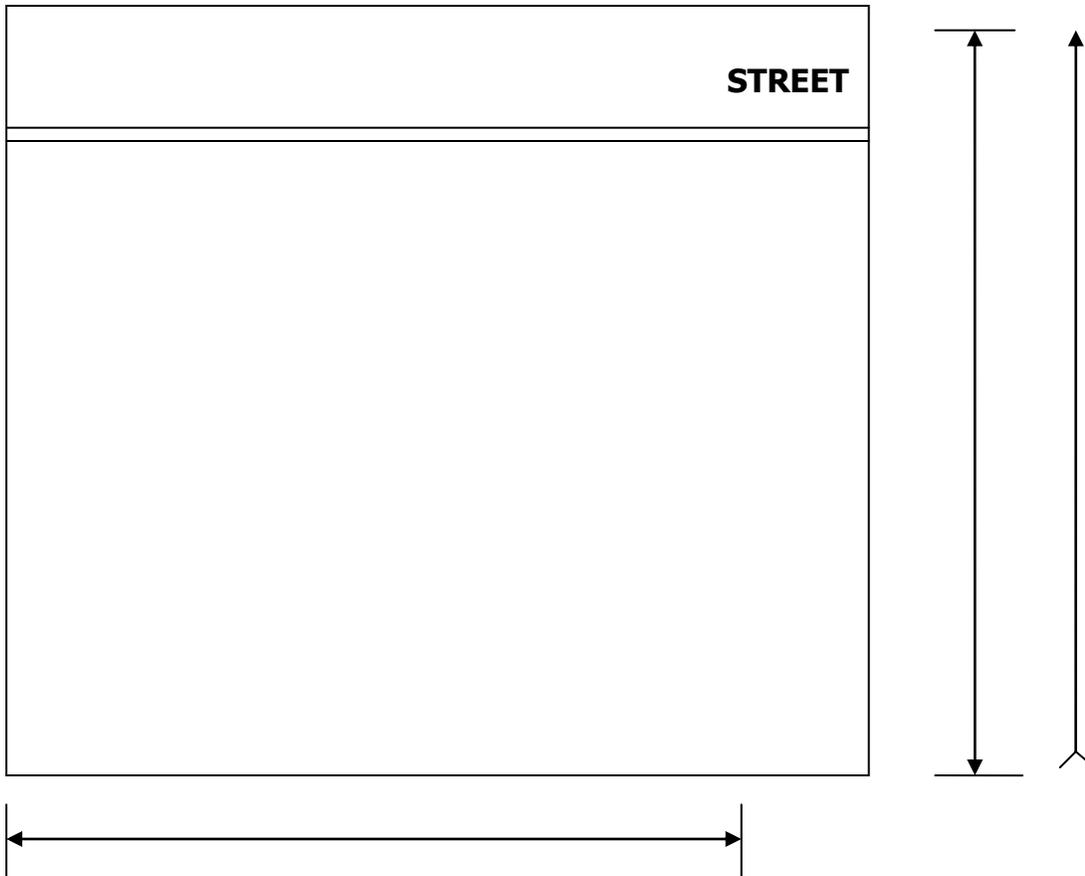
I hereby request a permit to: \_\_\_\_\_ build/ \_\_\_\_\_ alter buildings or structures on the following described premises:

(Give legal description of property) \_\_\_\_\_

(Legal description must be provided before a permit can be issued)

Describe the improvements that are proposed: \_\_\_\_\_

Using the lot lines below and the top of the sketch for the front or street side, show street, location of the sewer and water lines. Show any existing buildings and proposed buildings to be erected. Put in all dimensions, lot size, new building size and distance of all buildings from the lot lines. This does not need to be drawn to scale. Proposed new structures must be staked out on lot to allow the Zoning Administrator to check measurements prior to a permit being issued.



Size of lot \_\_\_\_\_ x \_\_\_\_\_ Zoning Classification \_\_\_\_\_

Height of Proposed Construction \_\_\_\_\_

(Must be provided)

**Note: If proposed improvement is to be constructed with an over-hang, measurements from lot lines must be taken from over-hang, not from the wall of the structure.**

Front Yard Footage \_\_\_\_\_ Rear Yard Footage \_\_\_\_\_

\_\_\_\_\_ Side Yard Footage \_\_\_\_\_ Side Yard Footage \_\_\_\_\_

Use: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Other

Type of Construction: \_\_\_\_\_ Frame \_\_\_\_\_ Brick \_\_\_\_\_ Block \_\_\_\_\_ Other

Foundation Type: \_\_\_\_\_ Concrete \_\_\_\_\_ Block \_\_\_\_\_ Other

Basement: \_\_\_\_\_ Full \_\_\_\_\_ Half \_\_\_\_\_ None

Sanitary Sewer Available: \_\_\_\_\_ Yes \_\_\_\_\_ No Water Available: \_\_\_\_\_ Yes \_\_\_\_\_ No

Will any signs be erected as part of this construction: \_\_\_\_\_ Yes \_\_\_\_\_ No

Will off street parking be provided: \_\_\_\_\_ Yes \_\_\_\_\_ No - Number of off street parking spaces that will be provided: \_\_\_\_\_  
(If applicable) (If applicable)

Will off street loading be provided: \_\_\_\_\_ Yes \_\_\_\_\_ No  
(If applicable)

Estimated cost of improvements: \$ \_\_\_\_\_

Estimated Starting Date of Construction: \_\_\_\_\_ Estimated Completion Date of Construction: \_\_\_\_\_  
(See information on the bottom of page 3)

Principal Use of Construction: \_\_\_\_\_

Accessory Use of Construction: \_\_\_\_\_

Other Information: \_\_\_\_\_

Name of General Contractor: \_\_\_\_\_

Contractor's Address: \_\_\_\_\_

Contractor's Iowa Division of Labor Services Registration Number: \_\_\_\_\_  
(Must provide proof of valid registration before permit can be issued.)

Will any sub-contractors be used on this project? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, provide separate sheet with above information for all sub-contractors on project: plumbing, heating, air conditioning, concrete, excavating, painting, dry wall, etc. Valid registration must be provided for all sub-contractors before permit can be issued.

**Utility Information**

1. Will there be a sump pump installed as part of this construction? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, where will it be discharged? \_\_\_\_\_  
\_\_\_\_\_

2. Will there be drainage tile installed as part of this construction? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, where will it be discharged? \_\_\_\_\_  
\_\_\_\_\_

3. Will there be a connection made to the water system as part of this construction? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, do you intend to use an existing water connection or make a new connection?

\_\_\_\_\_ Existing \_\_\_\_\_ New

4. If installing a water service line, what size and type of pipe will be used? Type \_\_\_\_\_ Size \_\_\_\_\_

5. Will there be a connection made to the sanitary sewer system? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, do you intend to use an existing water connection or make a new connection?

\_\_\_\_\_ Existing \_\_\_\_\_ New

6. If installing a sewer service line, what size and type of pipe will be used? Type \_\_\_\_\_ Size \_\_\_\_\_

This information will be reviewed and must be approved by the Superintendent of Utilities prior to the approval of the building permit.

Date reviewed by the Superintendent of Utilities: \_\_\_\_\_

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Special remarks: \_\_\_\_\_  
\_\_\_\_\_

Signature of Superintendent of Utilities: \_\_\_\_\_

Will project require a "Storm Water Management Plan"? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, has a plan been submitted and approved? \_\_\_\_\_ Yes \_\_\_\_\_ No

All applications involving activity within zoning district classified as residential must complete the following information:

TOTAL SQUARE FOOTAGE OF LOT: \_\_\_\_\_ square feet

SQUARE FOOTAGE OF ALL EXISTING STRUCTURES ON LOT:

Principal structure: \_\_\_\_\_ square feet

Accessory structure #1 \_\_\_\_\_ square feet

Accessory structure #2 \_\_\_\_\_ square feet

Accessory structure #3 \_\_\_\_\_ square feet

TOTAL OF EXISTING STRUCTURES: \_\_\_\_\_ square feet

Size of proposed construction: \_\_\_\_\_ square feet

TOTAL OF EXISTING & PROPOSED STRUCTURES: \_\_\_\_\_ square feet

Percent of lot that will be occupied by existing and proposed structures: \_\_\_\_\_ %

I certify that the above information is true and correct and that the new structure(s) complies with all provision of the city's zoning regulations, and no subsequent modifications shall be made to the structure, use, method or operation that would be in violation of the zoning regulations of the city.

Signed: \_\_\_\_\_  
(Applicant)

DATE REVIEWED BY CITY ADMINISTRATOR: \_\_\_\_\_

Application will require a zoning variance:            YES            NO

DATE APPROVED BY CITY ADMINISTRATOR: \_\_\_\_\_

Permit Fee: \_\_\_\_\_

Date applicant paid for permit: \_\_\_\_\_

NOTE

AN APPROVED STORM WATER MANAGEMENT PLAN  
MIGHT BE REQUIRED BEFORE A BUILDING PERMIT CAN BE ISSUED.

\*Any construction compliance certificate in which no construction work has been commenced within six (6) months after the date of issue of said permit or under which the proposed construction, reconstruction or alteration has not been completed within two (2) years of the date of issue, shall expire by limitation; and no work or operation shall take place under such permit after such expiration. A construction compliance certificate may be once extended for a period not exceeding six (6) months by the City Administrator.