



MAIN STREET/CHAMBER MINUTES
JANUARY 12, 2016

Present: Bob Sadler, Mike Johnson, Gail Hackman, Tonya Tysland, Carolyn Weber, Carolyn Havenstrite, Karla Organist, Jason Knox, Travis Elliot, Allison Rose, Jane Blumhagen, Patrick Ritter, Melody Patrick, Amie Johansen.
Absent: Amy Christianson

I. Meeting was called to order at 7:03a.m. January 12, 2016, by President Bob Sadler.

II. Motion was made by Carolyn H., seconded by Melody, to approve the agenda as presented. All Aye. Carried.

III. Motion was made by Mike, seconded by Carolyn W. to approve the minutes of the December 8, 2015 meeting. All Aye. Carried.

IV. Bob introduced our new Director Brandy Burgin.

V. Motion was made by Jane, seconded by Gail to approve the new 13 member Board. Travis Elliot is joining us today to make his decision on joining. Duane Willhite and Teresa Ruroden will be Ex-officio members.

VI. Election was held for new Board Officers. Term is one-year for all.

President – Bob Sadler
Vice President – Mike Johnson
Secretary – Amie Johansen
Treasurer – Melody Patrick

VII. West Union Community Development update.

West Union Community Development presented a letter dissolving their corporation at their December 11, 2015 meeting, and transferring all assets & liabilities to the West Union Chamber per their bylaws. Motion was made by Mike, seconded by Melody, to accept their letter of dissolution and accept their assets and liabilities as presented. West Union Community Development will now join as a sub-committee to the Main Street/Chamber organization. Tanya, Jason, and Patrick abstained due to their membership on West Union Community Development Board. Rest All Aye. Carried.

The next steps will be for Community Development to wrap up their accounts and move records to the Main Street/Chamber office, and then to approve the revised bylaws. Patrick advised he should have that done by next meeting.

VIII. Financials – with new Director and officers, we need to setup new designated signees at Kerndt Brothers Bank and Bank 1st. Motion was made by Amie, seconded by Gail, to have the following as the signees. Also, any payments over \$500 shall be signed by any two of the signees:

Director – Brandy Burgin
President – Bob Sadler
Vice President – Mike Johnson
Treasurer – Melody Patrick

a. Motion was made by Mike, seconded by Carolyn W. to approve the 2016 Budget as presented. All Aye. Carried.

b. Karla advised the pledges coming in are being deposited with Main Street or Chamber, as to how the check is written out, and then can be combined at a later date. The grant accounts are still open, and the Downtown Revitalization has one more payment coming out and then can be closed. The LLC of Dick Woodard, Pam Rogers, and Main Street (Amie was the rep) met and agreed to dissolve the LLC as the projects are now complete. Coordination with Derek Heins will need to take place to close the accounts.

The Upper Story Housing grant has the \$61,591.08 balance in the account from the sale of the Bus Barn to Gus Kapnisis. Any expenses remaining on the bus barn will need to be paid out of this account, and then we will need to decide what we want to do with the remaining funds (maybe a CD to gain some interest until we choose the next project to use it on).

Motion to approve the Main Street financials as presented was made by Jane, seconded by Carolyn H. All Aye. Carried.

c. Motion was made by Carolyn W., seconded by Jane, to approve the Chamber financials as presented. All Aye. Carried.

d. Pledge letters were sent out, and the spreadsheet presented is a listing of who letters were sent to and payments that have come in. All Board members were asked to help in promoting our organization and in collecting donations.

IX. Black Hills – Bob reported that with the geothermal heat, we are not using the natural gas and this should be cancelled. Discussion took place as to that possibly affecting the upstairs apartment. Bob will look into further. Motion was made by Mike, seconded by Gail, to proceed with cancelling Black Hills if no usage is needed. All Aye. Carried.

X. Reviewed Committee reports as presented.

XI. Bob and Mike asked permission to explore a Benefit Package for our new Director to better define the contract. All agreed to have the Organization Committee take care of this.

XII. President's Report

Biggest Loser Competition-Starts February 15 and goes for 8 weeks

Bob advised 2 teams have signed up so far. Main Street/Chamber team will be Tanya, Amie, Mike, and Patrick.

Bob and Jessica are putting a team together too. Login info has been sent to us so we can get logged on. Bob asked the Board to help get the word out so we can promote it as a fun community event.

Bob gave Carrie Davis a Christmas card and \$50 script money to thank her for all her help in the office in the absence of our director. Motion was made by Carolyn H., seconded by Melody, to approve the script money be paid by the organization. All Aye. Carried.

The office computer has 2 separate computers, of which are outdated. Bob asked for a quote from Sims for a new laptop and flash drives to store the information on for a backup. Quote is approximately \$550-1,000 for laptop and software. Jason and Mike advised they do a subscription to Microsoft for approximately \$12/month to save on buying the software. Need to decide where the money will come from to purchase. More discussion to follow.

February 4th, 2016 will be a Round Table Training in Mt. Vernon. Bob offered to take Brandy, and anyone else that would like to attend should let him or Brandy know to get signed up. Cost is just your meal.

XIII. Director's Report – Brandy just started on January 5, 2016. So nothing to report at this time.

XIV. Motion was made by Mike, seconded by Melody, to adjourn. Meeting adjourned at 8:07a.m.

XV. Next Meeting – February 9, 2016 at 7am

Submitted by Amie Johansen