



BOARD MEETING MINUTES

DATE March 11, 2014 – 6:00 p.m.

Bank 1st Board Room

Members present: Derek Heins, Amie Johansen, Jane Blumhagen, Tyler Hemry, Jon Biederman, John Pleggenkuhle, Patti Heuton, Dick Woodard, Erin Tieskoetter, Greg Ptacek, and Robin Bostrom (Director)

Members Absent: Nancy Dunt, Karla Organist, and Deb Thies

- I. Approval of Agenda: Motion by Erin Tieskoetter, second by Greg Ptacek. Approved
- II. Approval of Minutes: *Need to change Nancy Dunt to present at the February 11th meeting, she showed up late* Motion by Greg Ptacek, second by Amie Johansen. Approved
- III. Treasurer's Report
 - A. February report: The financial, loan, and grant reports were reviewed: Motion to approve by Greg Ptacek, second by Dick Woodard. Approved.
 - B. Façade Master Plan Payments
 - i. Renaissance Restoration: Pay estimate #5 in the amount of \$113,695.95 (Williamson Building-\$68,863.55, Garvin/Rovang Building-\$7,829, and Bank Block Building-\$37,002.50): Motion by Greg Ptacek, second by Patti Heuton. Approved
 - ii. UERPC-Invoice #17-\$751.06: Motion by Greg Ptacek, second by Amie Johansen. Approved
 - iii. FMSI-Asbestos removal-\$7,900: Motion by Erin Tieskoetter, second by Jon Biederman. Approved
 - C. Multi-Family Housing Payments
 - i. Black Hills Energy: Temporary Heat Bill-\$957.24: Motion by Amie Johansen, second by Patti Heuton. Approved
 - ii. Matt Construction
 1. State inspector came and found nothing major; need to fix some items
 2. Waiting for lien waivers; no money paid out until Steve receives all lien waivers
- IV. President's Report
 - A. Renewal and Extension of construction loans: Motion to approve 6 month extension by Dick Woodard, second by Amie Johansen. Approved. Derek Heins abstained.
 - B. Pledge Drive
 - i. Robin will mail new list tomorrow
 - C. Alliant Energy Rebate
 - i. Custom Rebate Incentive
 1. MSWU will get \$4,697.33 and the city will receive \$300/ton for having the well field when new units come online.
- V. Committee Reports
 - A. Design
 - i. Sample sign bracket done by Dennis McElree. City has approved.
 - B. Organization/Promotions
 - i. Divas n Dining-11 vendors have signed up so far

C. Business Improvement

- i. Submit Business Innovation Challenge grant-\$10,000 for a total of \$20,000 for a marketing plan

VI. Program Director's Report

A. Energy Efficiency Grant

- i. Only 1 more person applied; remaining funds will be divided equally between the applicants.

B. Spring Newsletter

- i. Need ideas to show the community what we do because they don't know what we do.

C. Update Board Member Forms

- i. Finished up board member forms

D. Main Street Workshop-Ames-March 26&27

- i. Robin will be attending

E. New Program Agreement

F. Marketing Workshop

- i. Motion to approve Robin attending by Amie Johansen, second by Patti Heuton. Approved

G. Walking School Bus

- i. If anyone is interested, please sign up

Meeting Adjourned -7:10pm-Motion by Patti Heuton, second by Jane Blumhagen. Approved

Respectfully submitted- Tyler R. Henry

The mission of Main Street West Union is to preserve and enhance the vitality of our downtown through the education and encouragement of all citizens to work together to promote our community as a vibrant place to shop, work, and live.