

## West Union Chamber of Commerce

Board of Directors Meeting

MINUTES—September 10, 2013

**Members Present:** Jenni Elsbernd, Bridget Parker, Laurie Krueel, Robin Martin, Judd Swenson, Melissa Fagle

Meeting was brought to order by Bridget Parker, at 8:09am at the West Union Chamber Office. Welcomed Melissa to her first Board meeting.

**A quorum was not present. Therefore, no action items were able to be voted on. An email vote will take place in order to complete the action items.\*\***

**\*\*Approval of Agenda**

**\*\*Approval of Minutes**

**\*\*Financial Report**

- Bank balances as of 09/10/2013 are \$1,829.03 in checking, \$4,575.39 in savings and \$4,448.89 in fireworks fund.

**Committee Reports**

- Retail
  - Working on the Holiday punch card promotion. Looking into decorating the downtown for fall.
- Membership
  - New friend of the Chamber has joined. In October, businesses need to be visited to encourage membership and membership renewal.
- Building
  - Robin and Judd will be the new building committee team.
  - Geothermal—On hold pending a City Council agreement.
  - Facade Master Plan—Builder Owner Meeting September 18<sup>th</sup>
  - Rain Garden—Rain barrel was being installed during meeting. Down spout needs to be ordered and then the barrel project will be complete.

**Old Business**

- Board Member Needs—Still in need of 3 board members!
- I-Jobs Account Audit—Bridget is still working on this.

**New Business**

- Discuss FCED Staff Support and Office Sharing beyond August 31<sup>st</sup>.
  - Bridget reported that training with Melissa is going well.
- Employee Benefits and Holidays.
  - Board discussed paid-time-off and holidays for Melissa.
- Chamber Computer
  - Computer is owned by FCED. Bridget announced that FCED will be donating the computer to the Chamber. THANK YOU FCED!!
- **Rotary Park Reception and Ribbon Cutting**—September 12 from 5-7pm
- **Block Party** is planned for Thursday, September 19 from 5-8pm. Chamber provided posters for the event. Chamber will be in a better position to be more involved next year.
- **Retirement Party for Deb Chensvold**—Sunday, September 22 from 2-5pm at Palmer Lutheran Health Center

With no further discussion, meeting was adjourned at 9:25am.

**Next Board Meeting: October 8, 2013.**

Respectfully Submitted, Jenni Elsbernd, Secretary