

Main Street Board Meeting Minutes

February 16, 2012 - 7:00 p.m.

Present – Erin Heins, Derek Heins, Jon Biederman, Troy Schott, Ron Saboe, Gail Hackman, Lori Daniels, Carolyn Havenstrite, Sean Singewald, Nancy Dunt, Deb Willhite

Absent- Mike Lauer, Sue North

Approval of Agenda – Saboe motioned, Singewald seconded and everyone approved.

Approval of Minutes – Havenstrite motioned to approve, Biederman seconded and everyone approved.

Election of Officers – the slated officers for the 2012 year are as follows :

President – Derek Heins

Vice President – Troy Schott

Treasurer – Carolyn Havenstrite

Secretary – Erin Heins

Willhite motioned that the above officers be officially elected for the 2012 term, Schott seconded and everyone approved.

It was also motioned by Singewald that the above named President and Treasurer replace the past President and Treasurer on all accounts at Kerndt Brothers Savings Bank, including the safe deposit box. Ron Saboe seconded and everyone approved.

Treasurer's report – Schott motioned and Dunt seconded that we approve the proposed 2012 budgets as well as the January 2012 Treasurer's report. Everyone approved.

President's Report - Bylaws- this was tabled until next month's meeting, we will act on in March.

The Board reviewed three contracts for professional services which are funded with a USDA Renewable Energy Development Assistance grant. The contracts are as follows:

Contract #1 – KCL Engineering

Will help building owners analyze for the addition of geothermal to their buildings, including system design, building load calculations, and an estimated cost of proposed internal HVAC systems. KCL is contracted to do 24 buildings and the total is not to exceed \$20,000.00. Singewald motioned and Saboe seconded that we sign the official contract. Everyone approved.

Contract #2 – National Trust for Historic Preservation – Preservation Green Lab

Will assist businesses in developing a financial analysis tool which will help us create a model which the city can use to successfully launch and operate a district geothermal system. This contract runs from December 31 – March 31 and is not to exceed \$7,500.00. Schott motioned, Daniels seconded and everyone approved to accept and approve this contract.

Contract #3 – Midwestern Energy Solutions LLC

In order to utilize our DOE funds, building owners will need in depth energy audits. Midwestern Energy Solutions will provide blower door tests for interested building owners. Total costs of the contract shall not exceed \$10,500 with a 25% match provided by the property owner for each audit conducted.

Willhite motioned, Daniels seconded and everyone approved.

C. Bus Barn Update

The Board discussed raising the rent at the bus barn by \$50 per month to cover the increase in property taxes and snow removal fees. There have been some changes to the floor plan for the 2nd floor to meet code requirements. Currently UERPC is working on the Environmental Review for the building.

We have also begun work for the National Historic Registry listing, because we would like to use state and federal historic tax credits in the renovating of the bus barn.

Committee Reports-

Design – still working on Public Art as well as fundraising for Christmas Lights. They have also submitted an application to the Fayette County Community Foundation for a power distribution system for use on the new Civic Plaza.

Organization – They are busy working on the 5th Year anniversary party. They ask that each board member sell 5 tickets to the event. Please try to sell these tickets and many more!

Promotions – Will be hosting “Divas –n- Dining” on April 12th at the West Union Country Club. Deb Theis will be the guest speaker.

Business Improvement – they have not met in a little while and are reorganizing the group, they will be meeting 4th Monday of each month at the Chamber/Main Street office beginning at 6:30 p.m.

Program Director’s Report – Bostrom updated the group that the updates to the content management system for the website have been completed. Staff will be working to make sure all information on the website is current. The site now offers news feeds and video options. Funding for this project came from the USDA Renewable Energy Development Assistance funding. A committee member listing and City Council meeting schedule were distributed as well as conflict of interest, donor records, and whistleblower forms for all board members to complete. The Challenge grant submitted for the bus barn project was not funded.

Meeting adjourned 7:00 p.m.

Volunteer hours: 12

Next meeting March 13, 2012 at 6:00 p.m. at Chamber/Main Street Office. Submitted by Erin Heins.