

MSWU Board Meeting

November 12, 2013

Present – Dick Woodard, Karla Organist, Patti Heuton, Amie Johansen, Carolyn, Havenstrite, Jon Biederman, Erin Tieskoetter, Derek Heins, Robin Bostrom, Gail Hackman, John Pleggenkuhle

Absent – Tyler Henry, Nancy Dunt, Greg Ptacek

Approval of Agenda – will add Asbestos Abatement Agreement for Façade under 4B- Façade Master Plan project update. Erin Tieskoetter motioned Dick Woodard seconded and everyone approved with noted change.

Approval of Minutes – Karla Organist motioned, Dick Woodard seconded and everyone approved both minutes from the October 3 special meeting and the October 8 regular meeting.

Treasurer's Report –

- A. October report- Amie Johansen motioned to close the I-JOB's Grant program acct and transfer the remaining funds to the general checking account, Gail Hackman seconded and everyone approved.
- B. Pay Estimate #1- Renaissance Restoration for Façade Master Plan Project. Jon Biederman motioned and Gail Hackman seconded to approve the payment of \$98,034.59 and everyone approved. Main Street's portion of this payment is \$4,754.75.
- C. Multi-family Housing payments
 1. Karla Organist motioned and Patti Heuton seconded to approve payment of \$93,100.00 Pay Estimate #2 to Matt Construction. Main Street's portion due is \$63,650.00. Everyone approved.
 2. AHTS Architects for Downtown Revitalization LLC payment of \$3,416.10, Main Street's portion is \$1,947.18. Jon Biederman motioned, Amie Johansen seconded and everyone approved.
 3. AHTS Invoice 7 of \$2,918.78 and Main Street's portion is \$1,663.71. Jon Biederman motioned, Amie Johansen seconded and everyone approved to pay invoice.
- D. 2014 Budget – 1st draft was sent to the Board officers to review and we will discuss at next meeting.
- E. Film Documentary – final payment to Full Spectrum Productions of \$7,500 is due. Karla Organist motioned and Erin Tieskoetter seconded to approve payment, everyone approved. Gail Hackman then motioned to close this account after final payment and transfer remaining balance to general fund, Dick Woodard seconded and everyone approved.

President's report –

- A. Multi family housing project update – all rooms upstairs are studded out and waiting for electrical work to be done. There was a delay due to approval of electrical service placement with Alliant Energy & SHPO. Waiting for final approval on that location.
- B. Façade master plan update – working mostly on Dick Woodard and Pam Rodger's buildings. We will not be approving the asbestos abatement contract as we would like to see an updated approval. The Unionland Feed store which burned down was included in this contract so we would like to see the figures with this building removed.
- C. Performance Review – please fill out the performance review included in your packet
- D. Phone service update – we now have the line run upstairs we just need to get it hooked up with MediaCom.

Committee Reports-

Design – The photo recreation was sort of a disappointment but they haven't seen the final pictures to know for sure. They feel this was due to the lack of attendance of volunteers to be in the picture and the set-up of people. Christmas decorations were put up and they look great!

Organization – working on the Mistletoe and Merriment party to take place. We will be needing appetizers to serve and beverages to drink. Also we need a few more desserts and pies to auction off. The event will be held at the Legion Hall on November 23, 2013 beginning at 6:00 p.m.

Promotions- Helping the organization committee with Mistletoe and Merriment!

Business Improvement - Researching some marketing tools.

Program Director's Report

Fall Workshop

Business Challenge grant opportunity – This is due by February 14th and could be something we should look into with other community organizations. Joint meeting scheduled for December 4th at 7:00 a.m.

State Awards applications – this is done all online this year and are due mid-January, please submit your choice for Volunteer of the year!

Community events update – Community Awards banquet will be held on January 18, 2014.

Regional workshop host – February 4th, 2014. We will be a host site and will need to provide lunch and a location with internet access.

Meeting adjourned at 7:30 p.m. Submitted by Erin Heins.

