

West Union Chamber of Commerce

Board of Directors Meeting
MINUTES—October 8, 2013

Members Present: Jenni Elsbernd, Laurie Kreul, Melody Patrick, Melissa Fagle

Meeting was brought to order by Melissa Fagle, at 8:07am at the West Union Chamber Office.

Special guest, Judy Roach, updated the Board on the Festival of Lights celebration & Santa Visit that will be taking place on Friday, November 29 at 5:30pm at the Rec Center. She asked if the Chamber would purchase coloring books & candy canes again. She also asked if board members could make 2 dozen cookies each for the evening. Volunteers are also needed to help set up & decorate the Santa tent on Wednesday, November 27 at 4:30 pm.

A quorum was not present. Therefore, no action items were able to be voted on.

****Approval of Agenda**

****Approval of Minutes**

****Financial Report**

- Bank balances as of 10/07/2013 are \$3,680.64 in checking, \$2,575.71 in savings and \$4,468.89 in fireworks fund.

Committee Reports

- Retail
 - Working on the Holiday punch card promotion. Next meeting is October 24 at 7am.
- Membership
 - 2014 campaign was discussed. Melissa passed around a sign-up sheet for board members. Businesses need to be contacted soon in person. Melissa will have packets ready for board members to take with them on their visits.
- Building
 - Geothermal—Has been approved and Gage & Gage has measured for rebates.
 - Rain Garden—Project is complete!

Old Business

- Board Member Needs—If you are going off the board please find someone to replace you. Be thinking of people you could ask to serve on the board, there are still 3 open positions.
- I-Jobs Account Audit—Should be completed in the next 2 weeks.

New Business

- 2014 Rental Contracts
 - Board will be reviewing all rental contracts. All contract changes would be effective Jan 1, 2014.
- Community Awards Banquet
 - The date was set for Saturday, January 18. A planning committee will be formed and will be meeting soon to go over all the details.
- Yearbook Advertising
 - Melissa shared ads that can be purchased to be placed in the NFV yearbook. Board decided to purchase a \$50 ad.
- External Hard Drive Backup
 - Melissa shared the need for more backup for the Chamber's computer. She will be purchasing a hard drive backup.
- **Miles Adams Band** has approached the Chamber about performing at the 4th of July 2014 Celebration. Board agreed to book the band for another year.

- Board discussed the need to change the Chamber's Bylaws to make a quorum the majority of filled sheets on the board. Melissa will look into what needs to be done in order to make this change.

Other Business

- Notice of copy rate increase—Melissa stated that Fayette County Economic Dev. will be increasing the copy rate that they charge the Chamber.
- Melissa shared a thank you from MSWU
- UIU Presidential Inauguration Invitation was shared with the Board.

With no further discussion, meeting was adjourned at 9:45am.

Next Board Meeting: November 12, 2013.

Respectfully Submitted, Jenni Elsbernd, Secretary