



BOARD MEETING MINUTES

January 14, 2014 – 6:00 p.m.

Bank 1st Board Room

Members present: Derek Heins, Jon Biederman, Amie Johansen, Tyler Hemry, Nancy Dunt, Patti Heuton, Karla Organist, Dick Woodard, Greg Ptacek, and Robin Bostrom (Director).

Members Absent: Deb Thies, John Pleggenkuhle, and Erin Tieskoetter.

- I. Approval of Agenda: Motion by Dick Woodard, second by Greg Ptacek. Approved.
- II. Approval of Minutes: Motion by Karla Organist, second by Greg Ptacek. Approved.
- III. Election of Officers: Motion by Dick Woodard to approve the slate of officers including Derek Heins-President, Greg Ptacek-Vice President, Karla Organist-Treasurer, and Tyler Hemry-Secretary. Second by Amie Johansen. Approved
- IV. Treasurer's Report
 - A. December 2013 Report
 1. Financial report: Motion by Greg Ptacek, second by Jon Biederman. Approved.
 2. Grant Fund & Loan Account Reports: Motion by Greg Ptacek, second by Nancy Dunt. Approved.
 - B. Renaissance Restoration
 1. Pay estimate #2 in the amount of \$40,470.00 (MSWU-\$5,320, Union Drug Store-\$9,310, & Bank Block Building-\$25,840.00): Motion by Patti Heuton, second by Amie Johansen. Approved.
 2. UERPC-Invoice #15 - \$841.18: Motion by Greg Ptacek, second by Jon Biederman. Approved. Karla Organist abstained.
 - C. Multi-Family Housing Payments
 1. Pay estimate #4 to Matt Construction. Main Street portion of \$204,250 and advance \$137,000 on the line of credit. – Motion by Derek Heins, second by Patti Heuton. Approved.
 - D. Business Challenge Grant
 1. City of West Union is waiting to come up with new budget before they commit to pledge funds.
 2. Discussion on where MSWU will get funds for this project.
 3. Marketing plan needs to be submitted with the application by February 14, 2014.
Motion to approve up to \$5,000 for the business challenge grant by Greg Ptacek, second by Amie Johansen. Approved.
- V. President's Report
 - A. Multi-Family Housing Update
 1. Bank Block ~\$70,000 additional work to current construction; amended contract from \$500,000 to \$560,000. Need the city to accept the amended contract to receive the additional funds. UERPC will coordinate this request to the City Council.
 - B. Façade Master Plan

1. Two new businesses will be going in the Bank Block even though construction is not completed.

2. Window spec work continues

C. Board Member Replacement

1. Erin will stay on until spot is filled. Deb Thies was absent. Continue to fill 2 vacant positions.

VI. Committee Reports

A. Design- Eagle Scout approached committee to construct Welcome Sign south of town.

B. Organization/Promotion- April 10th Divas and Dining; February 4th Regional workshop host at Moonlight Stitching. Golf Tournament is June 28th.

C. Business Improvement- continue working on Regional Workshop and Business Challenge Grant

VII. Program Director's Report

A. Regional Workshop-need volunteers

B. State Awards- Submitted 4 awards; awards banquet on May 2, 2014 in Des Moines. Carolyn Havenstrite will be honored.

Meeting Adjourned – 7:15 pm – motion by Greg Ptacek, second by Patti Heuton. Approved.

Respectfully submitted – Tyler Hemry

The mission of Main Street West Union is to preserve and enhance the vitality of our downtown through the education and encouragement of all citizens to work together to promote our community as a vibrant place to shop, work, and live.