

Council Chambers, City Hall, November 2, 2009, 4:30 P.M.

The West Union City Council met on November 2, 2009 at 5:00 P.M. in the Council Chambers with Mayor Merlin Dunt presiding. The meeting began with citing the Pledge of Allegiance.

Attendance	Roll call: Present – Council members Guenther, Schott, Halva, and Rue Absent - Dyke
Approval of the Minutes	Motion was made by Guenther, seconded by Rue, to approve the minutes of the October 19, 2009 regular meeting. Roll call. All voted aye. Carried.
Approval of Agenda	Motion was made by Schott, seconded by Halva, to approve the agenda as presented. Roll call. All voted aye. Carried.
Update on Main Street Project	City Administrator Martin Games advised Phase 1 estimate is \$7,919,073. Amount of funding secured to date is \$4,240,750 leaving a difference of \$3,678,323. Total grants submitted that we have not heard from yet total \$7,442,159. We should hear results from some of them by December, and more opportunities continue to open up.
Approve Payment to Conservation Design Forum	Motion was made by Halva, seconded by Schott, to approve payment to Conservation Design Forum in the amount of \$23,750, for engineering services performed thru September 25 <sup>th</sup> , 2009. Roll Call. All voted Aye. Carried.
Approve Payment to Tekippe Engineering	Motion was made by Schott, seconded by Halva, to approve payment to Tekippe Engineering in the amount of \$1,731.31 for engineering services provided on the Streetscape Project. Roll Call. All voted Aye. Carried.
Approve Payment to ENERJYN	Motion was made by Guenther, seconded by Halva, to approve payment to Kathy Showalter, the grant writer, for \$2,907.50 for grant writing services on the project. Roll Call. All voted Aye. Carried.
Discussion on \$10,000 more to Grant Writing	City Administrator, Martin Games, advised the Council there are more grant opportunities coming in every day, and asked the Council if there is interest in using \$10,000 of the City's financial commitment to put towards more grant writing. Council asked that Robin Bostrom, Main Street Director, provide a list of possible grants, dollar amount of the grants applying for, and deadlines for the grants to present at the next council meeting.
District Wide Heating/Cooling System	Robin Bostrom, Main Street Director, advised not all surveys have been turned in from the businesses with regards to having a district wide heating and cooling system, but response has been positive so far. A Public informational meeting will be held Thursday, November 12 <sup>th</sup> at 6:30 p.m. in the basement of Kerndt Brothers Bank.
Downtown Water & Service Lines	After discussion on the size of water lines going to the businesses, a motion was made by Rue, seconded by Schott, to leave the decision of the diameter of the water lines up to each business, setting the minimum at one inch in diameter. Roll call. All voted Aye. Carried. It was also agreed to follow the current ordinance and require a water service line be stubbed into each building as well as the vacant lots within the district.
Discussion on Assessments for Downtown Streetscape	Jon Biederman, Tekippe Engineering, approached the Council with a listing of special assessments for the downtown businesses. It will be up to the Council to set the interest rate, and the timeframe for the payback for the businesses, which is typically ten years. No action was taken.

Review Proposals for "Grant Administrator" Per Games, most of the grants require an Administrator to process information for payment on the grant. He requested a proposal from three firms, and received back two; Kathy Showalter, our current grant writer, and Upper Exploreland out of Postville. No action was taken.

Next Council Meeting The next regular meeting will be held on November 16, 2009 at 5:30 P.M. at the Council Chambers.

Adjourn With no further business to bring before the Council, a motion was made by Guenther, seconded by Halva to adjourn. Roll call. All aye. Carried.

Meeting adjourned 6:10 P.M.

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MERLIN DUNT, Mayor

ATTEST:

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Amie Johansen, Deputy City Clerk