

Council Chambers, City Hall, July 18, 2011, 5:30 P.M.

The West Union City Council met on July 18, 2011 at 5:30 P.M. in the Council Chambers with Mayor Merlin Dunt presiding.

Attendance	Roll call: Present – Councilmembers Schott, Halva, Rue, Dyke and Guenther Absent – None
Approval of Agenda	Motion was made by Guenther, seconded by Dyke, to approve the agenda as presented. Roll call. All voted Aye. Carried.
Approve Minutes Of July 13, 2011 Special Meeting	Motion was made by Schott, seconded by Halva, to approve the minutes of the July 13, 2011 special meeting as presented. Roll call. All voted Aye. Carried.
Public Hearing for Airport Snow Removal Equipment	This was the time & place set for the public hearing on proposed airport snow removal equipment, a bi-directional tractor with loader, snow blower, and sweeper attachments. Baumler Implement was the only bid, at \$144,900. City would need to pay 5% equal to \$7,245. Jeff Miller, Airport Commissioner, advised the Airport Commission recommends the purchase. After some discussion, Schott made a motion to close the public hearing, Guenther seconded. Roll call. All voted Aye. Carried.
Approve Resolution 2012-04 Awarding Baumler the Bid for Airport Snow Removal Equipment	City Administrator, Bob Vagts, advised the money is in the airport budget for the equipment. Motion was made by Schott, seconded by Guenther, to award the contract to Baumler for \$144,900 as presented, with 5% being paid by the city. FAA will need to approve yet also. Roll call. All voted Aye. Carried.
Set Public Hearing For United Dairy Systems, Inc. Development Agreement	Vagts advised the United Dairy Systems, Inc. would like to add on to their current location & have requested TIF funds to assist. The TIF committee has approved a development agreement for 10 years, not to exceed \$14,933. Motion was made by Halva, seconded by Dyke, to set the public hearing for August 1 <sup>st</sup> , 2011 at 5:30 p.m. at city hall. Roll call. All voted Aye. Carried.
Approve Resolution 2012-06 Hiring Andy Larson	Andy Larson was present to introduce himself to the council. Five candidates were interviewed for the water/wastewater position. Larson will start at \$13/hour for the first 30 days, then \$13.75/hour to 6 months, & \$14.75/hour after 6 months. Motion was made by Dyke, seconded by Guenther, to approve as presented. Roll call. Rue-No; Rest voted Aye. Carried.
Discuss DOE Mini Grants	ChelseaWelsh, Upper Exploreland, and Robin Bostrom, West Union Main Street rep, presented to council the plan for mini grants to all businesses in West Union towards energy efficient improvements. DOE has given us \$100,000 to be used over the next 3 years towards energy efficiency improvements. The grant program should be ready for businesses to start applying for funds September 1, 2011. May need to develop a contract between the City and Main Street for them to administer the grant.
Resolution 2012-07 Approving Mac's Welding & Repair For Trash Receptacles	Dennis McElree has submitted a proposal for 17 trash receptacles for the Streetscape area for \$18,436.50. This has been made possible by an I Jobs Main Street Program for amenities to the project. Motion was made by Halva, seconded by Schott, to approve as presented. Roll call. All voted Aye. Carried.
Resolution 2012-08 Approving Tekippe As Construction Engineer for Civic Plaza	As part of the Main Street I Jobs funding, motion was made by Schott, seconded by Halva, to approve Tekippe Engineering as the construction engineer for the civic plaza project at a cost of \$24,820. Roll call. All voted Aye. Carried.
Approve Payment To Blazek for Streetscape	Vagts advised they missed a retaining wall on the pay sheet, so revised amount on pay estimate #6 is \$154,806.97. Change order #4 is for \$7,262. Motion was made by Guenther, seconded by Halva, to approve as amended. Roll call. All voted Aye. Carried.

Resolution 2011-85 Approving All Transfers to Balance Budget	Vagts advised law requires us to review transfers made to balance the fiscal budget. Listing shows debits/credits to equal, most due to moving into the project breakdown. Motion was made by Halva, seconded by Dyke, to approve as presented. Roll call. All Aye. Carried.
Resolution 2012-09 To Set Public Hearing for Ward Redistricting	Due to the census numbers dropping from 2,549 to 2,486, need to adjust wards 2 and 3. Motion was made by Halva, seconded by Guenther, to set the Public Hearing for August 1, 2011 at 5:30 p.m. at City Hall. Roll call. All Aye. Carried.
Approve Liquor License Renewal Top Hat Tavern	Motion was made by Dyke, seconded by Halva, to approve renewal of Liquor License #LC0009787 for the Top Hat Tavern. Roll call. All Aye. Carried.
Approve Liquor License Renewal Shell Express	Motion was made by Schott, seconded by Guenther, to approve renewal of Liquor License #BC0018943 with Sunday sales for Shell Express. Roll call. All Aye. Carried.
Approve June Financials	After review of the financials, motion was made by Schott, seconded by Halva, to approve the June financials as presented. Roll call. All Aye. Carried.
Approval of July Expenditures	After review of the prewritten accounts payable and the accounts payable for approval totaling \$431,822.17, a motion was made by Guenther, seconded by Halva, to approve the payment of expenditures as presented. Roll call. All voted Aye. Carried.

#### CLAIMS LIST

ACCO – Chlorine for Pool	\$ 597.00
Advanced Systems – Maintenance Contract/Copier Supplies	197.87
Adventureland – Ticket Sales	104.00
Airgas – Oxygen Tanks	118.08
Alco – Supplies	29.98
Allamakee-Clayton Elec – Electric Service	4,103.68
Alliant – Elec Service	8,641.71
Amazon/GE Money – Library Books	74.26
Amsoil – Oil Filters	136.48
Assurant – Disab & Life Ins.	440.24
Barnes – Paint	29.05
Baumler Imp – Repair Parts	1,701.67
Black Hawk County Health – Pool Inspection Fee	418.00
Black Hills – Gas Service	3,438.16
Blazek – Streetscape	189,054.59
Blue Cross & Blue Shield – July Health Insurance	13,630.64
Bodensteiner – Repair Parts	55.50
Book Look – Library Books	620.53
Brown Supply – Locate Flags	82.00
Bunn Services – Garbage Service	147.00
Chief Supply – Police Coveralls	61.27
City Laundry – Towels & Uniforms	430.35
CDF – Revisions	1,610.00
Dale Halverson – Airport Management Fee	490.00
Data Tech – Budget Amendments	1,134.99
Decker Sporting Goods – Park & Rec Equipment	314.95
Decorah Newspaper – Library Renewal	35.00
EFTPS – Payroll Taxes	12,290.07
Elwood, O'Donohoe, Braun & White - Professional Fees	2,970.00
Farm Plan – Parts & Repairs	71.26
Fauser's – Oil Test Kit	818.55
Fayette County Economic Develop. – Quarterly Contribution	715.88
Fay. Co. Emergency Mgmt – Emergency Fund	4,950.00
Fay. Co. Sheriff – Shift Coverages	810.00
FCSWM Commission – Qtrly Landfill Fees	28,420.61
Fayette County Union – Publication Fees	410.79
Feld Fire – Firemen Equipment	2,000.00
First National Bank – Aquatic Center Payment	13,616.28

Gage & Gage – Restroom Repair	8.46	
Garvin’s – Paint	361.78	
Gierke-Robinson – Habitat House Tile	320.06	
Graybill – Radio Repairs	322.27	
Gunderson – Firemen Vaccination	33.00	
Hach – Chemicals	378.98	
Haven’s Electronics –Shipping Charges	158.11	
Hawkeye Fire & Safety – Safety Supplies	37.00	
Hawkeye Foodservice – Concession Supplies	1,491.25	
Hawkins, Inc. – Chlorine Cylinders	330.50	
Health Magazine – Renewal	20.00	
Ingram – Library Books	394.21	
Iowa League of Cities – 2011-2012 Dues	1,080.00	
Iowa Park & Rec – Amusement Tickets Sold	140.00	
IPERS – IPERs Payment	8,306.24	
James Davies – Dental Claim	280.00	
Jay’s Automotive – Tire Repair	15.00	
Jeff Potratz – Stage Rental	100.00	
John Deer Financial – Norby’s Receipts	34.66	
Laura Carmody – Janitorial Services	170.00	
Library Store – Supplies	149.74	
Loomis – Library Repairs	157.05	
Mastercard – EPA Grant Convention	983.74	
Mediacom – Hi-Speed Internet	69.95	
Mick Gage – Restroom Rental	60.00	
MARC – Chemicals	94.72	
MNJ Tech – Computer Supplies	20.00	
Moore’s Foods – Supplies	19.13	
Myers-Cox – Concession Supplies	1,154.30	
NAPA – Parts & Supplies	641.93	
Pepsiamericas – Rec Concessions	750.84	
Petty Cash – Postage	42.57	
Phillips 66 – Fuel	343.39	
Predicament Partnership – Tourney Ad	50.00	
Qwest – Phone Bill	1,026.38	
Recorded Books – Library Books	171.35	
Rite Price – Office Supplies	80.11	
River City Paving – Cold Mix	690.08	
Rusty’s – Triathlon Shirts	1,415.50	
Schwan’s – Rec Concessions	261.58	
State Hygenic Lab – Wastewater Supplies	186.00	
Tekippe – Engineering	37,923.02	
Terracon – Vibration Monitoring	1,560.00	
Testamerica – Wastewater Testing	74.97	
Thompson Construction – Overhead Door & Opener	1,505.00	
Tom Luhmann – Firemen Compensation	284.00	
Treasurer, State of Iowa – Sales Tax	5,347.75	
University Subscription – Renewals	31.94	
Upper Exploreland – DOE Grant Admin	2,353.67	
Upper Iowa – Otter Creek Monitoring	2,500.00	
U.S. Cellular – Cell Phone Service	166.32	
U.S. Postmaster – June Util Bills	322.19	
USA Bluebook – Supplies	152.94	
Walvatne Electric – Pool Pump Repair	86.25	
Wellmark – Employees Benefits Fee	140.00	
West Union Hdwe – Tape	45.33	
West Union Comm Develop – Hotel/Motel Payment	1,562.61	
West Union Motor Supply – Filters, Parts & Supplies	34.80	
West Union Motors – Tire Repair	100.02	
West Union Rec Foundation – 2011 Pledge	1,000.00	
West Union Shell – Fuel	1,685.05	
Wilbur Ford Sales – Transmission Fluid	135.82	
Woodard Insurance – Work Comp Audit	<u>7,042.00</u>	
	Total	\$381,174.00
Total Payroll		<u>50,648.17</u>
	GRAND TOTAL MANUAL & COMPUTER CHECKS	\$431,822.17

FUND TOTALS

General Fund	\$ 120,186.14
Road Use Tax	14,382.67
Trust & Agency Employee Benefits	11,891.62
LOC	13,616.28
TIF	320.06
Park Equipment	1,550.49
2010 Otter Creek Project	3,511.63
Iowa Green Street Pilot Project	77,953.96
EPA Climate Showcase	983.74
I-JOBS	13,969.48
Dept of Energy – DOE	2,122.50
Main Street Challenge	760.00
Iowa Great Places 2010	2.08
Rise – 2010	41,003.65
CDBG – OT	49,964.19
CDBG – Revitalization	49,964.20
Water Utility	13,827.65
Sewer Utility	<u>15,811.87</u>

GRAND TOTAL ALL FUNDS \$431,822.17

RECAP OF JUNE RECEIPTS

General	\$ 110,751.86
Utility Billing	<u>22,713.33</u>

TOTAL RECEIPTS \$ 133,465.19

Next Council Meeting            The next regular meeting will be held on August 1, 2011 at 5:30 P.M. at the Council Chambers.

Adjourn                                With no further business to bring before the Council, a motion was made by Guenther, seconded by Schott, to adjourn. Roll call. All voted Aye. Carried.

Meeting adjourned 6:05 P.M.

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MERLIN DUNT, Mayor

ATTEST:

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Amie Johansen, Deputy City Clerk