

Council Minutes

Council Chambers, City Hall, November 17, 2008, 5:30 P.M.

The West Union City Council met on November 17, 2008 at 5:30 P.M. in the Council Chambers with Mayor Merlin Dunt presiding. The meeting began with citing the Pledge of Allegiance.

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| Attendance | Roll call: Present – Councilmembers Guenther, Schott, Rue, and Dyke.
Absent –Halva |
| Approval of the Minutes | Motion was made by Guenther, seconded by Rue to approve the minutes of the November 3, 2008 regular meeting. Roll call. All voted aye. Carried. |
| Approval of Agenda | Motion was made by Schott, seconded by Dyke, to approve the agenda as presented. Roll call. All voted aye. Carried. |
| Audit Report Fiscal Year 2007-08 | Gina Trimble of Ridihalgh, Fueling, Snitker, Weber & Co., P.C. addressed the Council regarding the Audit for the City for Fiscal Year 2007-08 completed by their firm. After reviewing the records, Trimble advised that all records were in compliance. Councilmember Rue questioned Trimble how we compare to other cities she audits. Trimble replied that we have very low debt and seem to have projects that will keep the town vibrant which denotes a strong financial picture.

Motion was made by Guenther, seconded by Rue to accept the Fiscal Year 2007-08 Audit Report for the City of West Union as presented. All voted aye. Carried. |
| Downtown Streetscape Project | City Administrator Martin Games advised he discussed the loan agreement with Kerndt Brothers Bank to cover temporary financing for the downtown Streetscape Project with City Attorney Jerem White and would like to change the wording to also include “other related expenses associated with the project”. First National Bank has also agreed to be a part of the same terms. |
| Resolution #2009-15 | A motion was made by Guenther, seconded by Schott adopting Resolution #2009-15 approving a loan agreement with Kerndt Brothers Savings Bank and First National Bank for a temporary loan in the amount of \$150,000, at an interest rate of 4.5%, for an 18-month draw period. |
| Kaleidoscope Kids Block Grant | Becky Bloxham of Upper Iowa Exploreland approached the Council with regards to the Block Grant she is writing for the new daycare center for Kaleidoscope Kids asking that the Council to set a public hearing to be held as soon as possible as the application is due on December 12, 2008. Rue asked exactly what liability the City held with being their sponsor. |

Becky advised the City would act as the pass-thru for funds, but is not held financially responsible if the daycare center would default on the loan within the five year term. She will collect more information supporting that for the Council to review prior to the next meeting.

A motion was made by Schott, seconded by Guenther to set the public hearing on the proposed application for the next regular Council meeting December 1, 2008 at 5:45 p.m.

Habitat for
Humanity
TIF Funds

Arleon Kelley of Elgin, Representative for Habitat for Humanity, approached the Council requesting \$10,000 in TIF funds to build a home at the corner of Pine Street & East Main Street for Habitat for Humanity, with ground breaking in April, 2009 and completion in October, 2009. The home would be about 1200 square feet, and would go to a low-moderate income family of which they are taking applications for now. Taxes would be built into the house payment.

Motion was made by Guenther, seconded by Rue for \$10,000 from TIF to be granted to Habitat for Humanity when they break ground for a house to be constructed at the intersection of East Main and Pine Streets. All voted aye. Carried.

Annual Fire
Meeting

Fire Chief Roger Gamm presented a written report of the Fire Department's activities from July 1, 2007 to June 30, 2008. The report showed responding to 6 city calls, 9 rural calls, 6 mutual aid calls, 5 jaws calls, 4 haz-mat calls, 7 rescue calls, and 6 false alarm calls. A total of 146 man-hours were spent at the city calls, and 274 man-hours at the rural calls. An average of 20 men spent a total of 659 man-hours at practice. The department currently has 25 volunteer fire fighters FF1 certified.

Other points of interest were fire school at Kirkwood, Parade of Lights, Annual Pancake Fundraiser, Preplanning with Baumler's, Traditions, Moss Roofing, Bethel Presbyterian Church, Imperial Roof, Northern Ag, and Farm Service, personnel is attending all County meetings, hazmat recertification, child safety classes, fire extinguisher classes, Catholic Church inspection, open house for Fire Prevention Week, and fire safety class and poster contest at the Elementary. A new overhead garage door will be installed in the Spring of 2009 and the Jaws equipment is being updated.

Motion was made by Grafenberg, seconded by Rue to accept the Annual Fire Report as presented. Roll call. All voted aye. Carried.

Discuss Purchase
of New Fire Truck

Fire Chief Roger Gamm advised the Council their oldest truck is 25 years old and in need of replacement. Gamm advised he has met with all of the Trustees and Council members to discuss purchase of a new pumper truck

just like the one they currently have. Cost is \$313,164 from Pierce. Games advised there is \$146,567.07 in the fund to date, plus the \$15,000 budgeted for the truck purchase this fiscal year, and Gamm advised the Fire Department has \$25,000 from Donations and Pancake supper money to also put towards it, leaving a balance of about \$130,000. Rue asked if any other bids were received, and Gamm advised Pierce was the best option due to duplicating what they already have on the other pumper truck, which makes it easier for all the firemen to operate. Gamm advised prices are going to increase by 3% after the first of the year, so he would like to push ahead on the purchase before the end of the year.

Resolution
#2009-16
Set Public Hearing

Motion was made by Guenther, seconded by Dyke to adopt Resolution #2009-16 setting a public hearing for November 24, 2008 at 5:30 p.m. at the City Hall on the proposed loan agreement not to exceed \$150,000 to provide funding for a new truck. All voted aye. Carried.

Motion was made by Windsor Township, seconded by Union Township to close the Annual Fire Meeting for Fiscal Year 2007-08. All voted aye. Carried.

Approval of
October, 2008
City Financial
Reports

After review of the October, 2008 city financial reports, a motion was made by Schott, seconded by Rue to approve the October, 2008 city financial reports as presented. Roll call. All voted aye. Carried.

Approval of
November, 2008
Expenditures

After discussion of the prewritten accounts payable and the accounts for approval totaling \$940,797.61, a motion was made by Guenther, seconded by Rue, to approve the October, 2008 payment of expenditures as presented. Roll call. All aye. Carried.

CLAIMS LIST

Post-October Council Meeting Claims

Assurant Employee Benefits – Disability & Life Insurance	\$ 495.39
Blue Cross & Blue Shield – Health Insurance for November	9,393.81
Brian Dunt – Clothing Reimbursement	33.63
IPERS – October Payment	4,946.03
Kerndt Brothers Savings Bank – Investment of Funds	750,000.00
Kerndt Brothers Savings Bank – Soc. Security/Federal	5,095.62
Lee Barness – Medical Claim	251.20
Michael Moser – Dental Claim	108.00
Net Payroll – PR #08-22	15,902.83
Norby’s Farm Fleet – Supplies	294.75
Payroll Revolving - PR #08-22	21,436.66
Petty Cash – Postage & Mileage	32.21
Phillips 66 – Fuel	627.94

Treasurer, State of Iowa – October Sales Tax	3,711.84
Treasurer, State of Iowa – State w/h PR #08-21 to 08-22	1,755.00
U.S. Postmaster – Stamps & Utility Billing	<u>203.34</u>

Total	\$ 814,288.25
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Pre-November Council Meeting Claims

Alliant Energy - Electric Service	6,713.70
Amazon/GE Money Bank – Library Book Purchase	417.01
First National Bank – Payment of Aquatic Revenue Note	20,460.24
Kerndt Brothers Savings Bank – Soc Sec. PR #08-23	5,276.34
Net Payroll – PR #08-23	16,119.07
Payroll Revolving - PR #08-23	21,874.66
Qwest – Phone Service	1,694.03
Tom Luhman – Firemen Compensation	724.00
Kirk Bruso – Optional Purchase on 410 S. Pine Street Loan	<u>150.00</u>

Total	\$ 73,429.05
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Accounts Payable for Approval

Advanced Systems - Maintenance Contract	\$ 32.20
Alco –Supplies	16.34
Allamakee-Clayton Electric – Electric Service	3,543.03
Black Hills/Iowa – Gas Service	728.47
Baumler Imp – Repairs	807.96
Bodensteiner Implement – Parts & Repairs	205.70
California Contractors – Safety Vests	119.70
Chief Supply – Vests for Crossguards & Blood Test Kits	186.87
City Laundry – Shop Towels & Uniforms	250.40
Croell Redi-Mix –Rerod, Rock & Concrete Sand	1,504.01
Dale Halverson – Airport Management Fee	435.00
Elwood, O’Donohoe, Stochi, Braun & Churbuck- Professional Services	840.00
Fayette County Abstract – Credit Report Renewal	100.00
Fayette County Road Dept. – Road Rock	135.00
Fayette County Union – Publication Fee	644.37
Fisher Scientific – Membrane Kit	160.04
Gage & Gage – Repair Airport Furnace	49.00
Garvin’s – Plastic Sheet	74.94
Gunderson Clinic – Drug Test Fee	20.00
Hach Company – Testing Supplies	361.58
Hawkins – Chlorine Cylinders	195.50
Haven’s Electronics – Shipping Charges	42.26
Iowa Office Supply – Maintenance Contract - Library	81.74
Iowa One Call – Locating Service	19.80
Jay’s Automotive – Tire Mount & Brakes	334.54
Law Enforcement Systems – Ticket Books	113.00

Laura Carmody – Janitor Services	160.00
Matt Parrott & Sons – W2 Forms & Envelopes	97.11
Micromarketing – Library Books	46.95
Moss Service Center – 5 Gallons Chevron Oil	74.67
Moore’s – Supplies	126.90
NAPA – Parts & Supplies	486.76
Norby’s Farm Fleet – Bulbs & Supplies	356.41
Northeast Iowa Coop – Diesel Fuel	2,455.81
Presto-X-Company – Rodent Control	31.00
Phillips 66 – Fuel	293.41
Ridihalgh, Fuelling – Payment for Audit Fee	3,000.00
Rite Price – Office Supplies	478.86
Steege Pharmacy – Film Development	9.26
Tekippe Engineering – Topographic Survey	6,037.80
Testamerica – Wastewater Testing	74.97
Tri-Lumber – Supplies	209.69
U.S. Cellular – Cell Phone Service	267.03
Unionland Feed & Supply – Drug Dog Food	20.85
VWR – Testing Supplies	347.49
Webman – Police Web Updates	35.00
Waste Management – Garbage Service	51.40
West Union Hardware – Supplies	309.05
West Union Motor Supply – Supplies & Parts	158.26
West Union Shell – Fuel	1,619.74
Zarnoth Brush Works – Parts	203.05
Barbara Ashby – Reimbursement for Recycling	4.80
Capmark Financing – Payment for Water Revenue Bond	17,997.13
Cargill, Inc. – Road Ice	5,190.46
Decorah Newspapers – Grant Writer Ad	19.65
Electric Pump – Service at Water Plant	1,178.00
1 st Class Lighting – Lighting for Library	31.60
Fire Engineering – Annual Subscription	21.00
Gale – Library Books	58.40
Gareth Stevens – Library Books	120.00
Graybill Communications – Minitor Battery Pack & Pager Repairs	66.80
Leonard Larson – Repair Office Door – Airport	16.00
Rourke Publishing, LLC – Library Books	170.09
Univ. Subscription Service – Library Magazine Subscription	<u>253.46</u>

Total \$53,080.31

GRAND TOTAL MANUAL & COMPUTER CHECKS \$940,797.61

FUND TOTALS

General Fund \$ 100,981.99
Road Use Tax 39,130.56

TIF	40,150.00
Fire	145,000.00
Library T & A	100,000.00
Cemetery T & A	123,000.00
Trust & Agency Employee Benefits	36,069.72
Local Option	20,460.24
Park Equipment	3,000.00
Street Improvements	6,107.50
Water Utility	203,524.27
Sewer Utility	79,992.61
Payroll	<u>43,380.72</u>
 GRAND TOTAL ALL FUNDS	 \$940,797.61

RECAP OF OCTOBER RECEIPTS

General	\$264,091.66
Fire Equipment	144,904.41
Road Use Tax	29,181.74
Debt Service	7.35
Trust & Agency Cemetery	127,352.73
Trust & Agency Employee	67,476.63
Water Utility	170,427.90
Water FMHA	38,000.00
Sewer Utility	144,309.60
Tax Increment Finance	107,593.42
Water Deposit	5,130.00
Street Improvement	21,646.95
LOC	11,093.96
Trust & Agency Library	100,926.12
Park Equipment	5,029.85
Payroll	<u>44,285.44</u>
 TOTAL RECEIPTS	 \$ 1,282,961.74

Next Council Meeting The next meeting will be held on November 24, 2008 at 5:30 P.M. at the Council Chambers to hold the Public Hearing on proposed funding for a new fire truck.

Adjourn With no further business to bring before the Council, a motion was made by Dyke, seconded by Guenther to adjourn. Roll call. All aye. Carried.

Meeting adjourned 6:50 P.M.

MERLIN DUNT, Mayor

ATTEST:

Amie Johansen, Deputy City Clerk