

Council Chambers, City Hall, August 15, 2011, 5:30 P.M.

The West Union City Council met on August 15, 2011 at 5:30 P.M. in the Council Chambers with Mayor Merlin Dunt presiding. The meeting began with citing the Pledge of Allegiance.

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| Attendance  | Present – Councilmembers: Schott, Halva, Dyke and Guenther<br>Absent – Rue   |
| Approval of Agenda  | Motion was made by Guenther, seconded by Halva, to approve the agenda as presented. Roll call. All voted Aye. Carried.   |
| Approval of the Minutes   | Motion was made by Schott, seconded by Dyke to approve the minutes of the August 1, 2011 regular meeting. Roll call. All voted aye. Carried.   |
| West Union Fire Dept. 2010-11 Annual Report   | Rory Starks gave the annual Fire Department report. All 27 firemen are Firefighter I certified, and 20 are Firefighter II certified. The department responded to 4 city calls, 9 rural calls, 2 mutual aid calls, 3 jaws calls, 3 Haz-Mat calls, 4 rescue calls, and had 19 practice nights.   |
| Approve Iowa Rotocast Plastics For Trash Can Liners   | Motion was made by Halva, seconded by Guenther to approve a proposal by Iowa Rotocast Plastics for the trash can liners for downtown at a cost of \$646.00. Roll call. Dyke abstained; Rest voted Aye. Carried.  |
| Approval Payment To Blazek  | Motion was made by Halva, seconded by Schott, to approve partial pay estimate #7 for \$203,069.10 to Blazek for streetscape construction, and also Change Order #5 for \$7,307.85. Roll call. All voted Aye. Carried.  |
| Approve Payment To Upper Exploreland for DOE Grant Admin.                                   | Motion was made by Halva, seconded by Guenther, to approve invoice #4 to Upper Exploreland for \$2,880 for DOE grant administration. Roll call. All voted Aye. Carried.  |
| Approve Resolution 2012-12 Approving A Contract with Main Street for Mini Grants            | Chelsea Welsh, Upper Exploreland, along with Robin Bostrom of Main Street, presented to council a brochure to start the mini grants for the businesses to assist in making energy efficient improvements through the DOE grant. Motion was made by Schott, seconded by Guenther, to approve the contract with Main Street West Union as presented. Roll call. All voted Aye. Carried.  |
| Approve Payment To Blazek for Water Service Leak Repair                                     | Per Vagts, water service repair was made at the Blue Moon apartments for copper service line during the installation of the water lines for the Streetscape project. Owner, Mark Smith, has reimbursed the City for the \$500 over what was needed by the project. Motion was made by Schott, seconded by Dyke, to approve the payment of \$1,046.80 on invoice #6322 as presented. Roll call. All voted Aye. Carried.   |
| Approve Payment To CDF for ADA Ramp Revision  | Motion was made by Guenther, seconded by Dyke, to approve invoice #7093 from CDF for \$1,380 for ADA ramp revision for the ramp on South Vine in front of the Abbe Center. Roll call. All voted Aye. Carried.  |
| Approve Payment To Wicks  | Motion was made by Halva, seconded by Schott, to approve pay estimate #1 to Wicks Construction for \$54,985.05 for work on the Civic Plaza. Roll call. All voted Aye. Carried.   |
| Approve Resol. 2012-13 for City Street Financial Report                                     | Vagts advised the Streetscape Project is not included in this report as that does not get reported until complete. Motion was made by Guenther, seconded by Schott, to approve the Street Financial Report as presented. Roll call. All voted Aye. Carried.  |
| Approve Resol. 2012-14 Granting Permission to Submit Grant Application to Iowa Great Places | This is the third and final year we can apply for funds with the Iowa Great Places program for funding in one of 4 areas: Streetscape, Walkable & Bikeable, Courthouse Plaza, and Energy Efficient Zero Water Run-off. The project must be shovel ready & able to complete by June 30, 2012. IGP committee believes the best fit is to start on the sidewalks to connect the downtown with the businesses on Hwy 18 & 150. Motion was made by Dyke, seconded by Halva, to approve the application. Main Street |

West Union will write the grant due in September, and grants will be awarded October 17<sup>th</sup>, 2011. Roll call. All voted Aye. Carried.

Approve Tekippe For Armour Drainage Project Vagts advised the drainage on Armour Street has been an issue and was included in the G.O. Bond Initiative. Motion was made by Guenther, seconded by Schott, to approve Tekippe as the engineer with an upper limit of \$6,000 as presented. Roll call. All voted Aye. Carried.

Approve Revised Ordinance 558 Amending the Wards Secretary of State requires clearer distinctions by roads of the change in voting wards, so this revises to their requests. Motion was made by Halva, seconded by Guenther, to approve the first reading as presented. Roll call. All voted Aye. Carried.  
Motion was then made by Halva, seconded by Guenther, to waive the 2<sup>nd</sup> & 3<sup>rd</sup> readings of Ordinance 558 as presented. Roll call. All voted Aye. Carried.  
Motion was then made to Adopt Ordinance 558 as presented by Halva, seconded by Guenther. Roll call. All voted Aye. Carried.

Approve 1<sup>st</sup> Reading Of Ordinance 559 Allowing Golf Carts Within City Limits Vagts advised he researched and revised the golf cart ordinance previously discussed per the changes requested. Iowa Law states golf carts may not be operated on primary roads, which Pine Street can be interpreted as a city street, or extension of Hwy 56 and Echo Valley Road. Council interprets Pine Street as a city street, so request to leave as is. Motion was made by Halva, seconded by Guenther, to approve the first reading of Ordinance 559 as presented. Roll call. All voted Aye. Carried.

Approve Payment To Habitat for Humanity for Sidewalk & Driveway Vagts advised 46% of TIF Funds must go towards LMI projects within the city, and the sidewalks and driveway at the Habitat for Humanity House fall into that requirement. Motion was made by Halva, seconded by Dyke, to approve payment to the Habitat for Humanity for \$11,184 as presented for the sidewalks and driveway. Roll call. All voted Aye. Carried.

Approve Class C Beer Renewal License for Alco Motion was made by Guenther, seconded by Dyke, to approve the Class C Beer Permit with Sunday Sales for Alco Discount Store #254. Roll call. All voted Aye. Carried.

Approve August Expenditures After review of the accounts payable for approval totaling \$363,605.01, a motion was made by Dyke, seconded by Schott, to approve the payment of expenditures as presented. Roll call. All voted Aye. Carried.

#### CLAIMS LIST

|  |              |
|--|--------------|
| ACCO – Pool Chemicals                                    | \$ 731.20    |
| Advanced Systems – Annual Contract                       | 32.20        |
| Advanced Systems, Texas – Copier Payments                | 217.48       |
| Alco – Supplies  | 61.05        |
| Allamakee-Clayton Elec. – Electric Service for July      | 3,931.00     |
| Alliant Energy - Electric Service                        | 10,573.03    |
| Amazon/GE Money Bank – Library Book Purchase             | 260.18       |
| Amie Johansen – Dental Claim                             | 167.00       |
| Andy Tekippe – Umpiring                                  | 20.00        |
| Ashley Clark – Coaching                                  | 175.00       |
| Assurant Employee Benefits – Disability & Life Insurance | 516.52       |
| Barnes – Bolts & Washers                                 | 107.84       |
| Barry Kamm – Dental Claim                                | 228.00       |
| Black Hills Energy – Gas Service for July                | 947.87       |
| Blazek – Streetscape Construction                        | 154,806.97   |
| Blue Book – Iowa Blue Book                               | 10.95        |
| Blue Cross Blue Shield – Health Ins. Aug.                | \$ 19,318.96 |
| Bodensteiner Imp – Mower Repairs                         | 69.15        |
| Brad Niewoehner – Coaching                               | 125.00       |
| Brent Parker – Dental Claims                             | 203.00       |
| Bruening Rock Products – Black Top                       | 125.54       |
| Bunn’s Services – Garbage Service                        | 282.00       |
| Center Point Large Print – Library Books                 | 999.36       |
| Centurion Technologies – Software & Maintenance          | 191.63       |
| City Laundry – Shop Towels & Uniforms                    | 225.16       |
| Cline’s – Level Off Ditch by Facility                    | 120.00       |

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| Clint Rodgers – Coaching                                     | 110.00    |
| Croell – No Fly Ash  | 80.50     |
| Curtis Reicks – Coaching                                     | 150.00    |
| Dale Halverson – Airport Mgr                                 | 490.00    |
| Derrick Fenneman – Umpiring                                  | 10.00     |
| Doug Demuth – Coaching                                       | 60.00     |
| EFTPS – Fed/FICA Tax   | 12,203.17 |
| Elwood, O’Donohoe, Braun & White – Legal Services            | 135.00    |
| Fauser Energy Resources – Diesel                             | 2,391.84  |
| Fayette County Union – Publication Fees                      | 594.94    |
| Fayette Publishing – Subscription Renewal                    | 28.00     |
| First National Bank – Payment of Aquatic Center Revenue Note | 13,616.29 |
| Fisher Scientific – Chemicals                                | 380.68    |
| Fostergraphs – Video Services                                | 112.35    |
| Gage & Gage – Sink Repair                                    | 55.00     |
| Galls – Police Uniform Supplies                              | 92.96     |
| Garvin’s Hardware – LP Gas                                   | 376.41    |
| Hach – Wastewater Testing                                    | 186.21    |
| Haven’s Electronics –Postage                                 | 71.12     |
| Hawkeye Foodservice – Towels                                 | 95.04     |
| Hawkins – Cylinders  | 519.50    |
| IA Dept. of Natural Resources – Annual Water Supply Fee      | 315.66    |
| IA DNR – NPDES Annual Fee                                    | 210.00    |
| Ingram – Library Books                                       | 76.14     |
| Iowa One Call – Locate Fees                                  | 33.40     |
| IPERS – July Payment   | 6,588.09  |
| IPRA Tickets – Amusement Park Tickets Sold                   | 1,244.00  |
| Jessica Milbrandt – Coaching                                 | 200.00    |
| Jim Davies – Dental Claim                                    | 213.00    |
| Jim Hanson – Coaching  | 100.00    |
| John Deere Credit Union – Supplies                           | 245.71    |
| Justin Heins – Coaching                                      | 100.00    |
| Keegan Clark – Umpiring                                      | 30.00     |
| Kelsey Johansen – Umpiring                                   | 30.00     |
| Kirkwood College – Firemen Training                          | 803.00    |
| Lab Safety Supply – Safety Glasses                           | 34.38     |
| Leonard Larson – Library Repairs                             | 34.66     |
| Lifetime Gutters – Library Gutters                           | 630.00    |
| Mastercard – Trophies, Red Cross Cert.                       | 566.97    |
| Mediacom – Internet  | 69.95     |
| Michael Moser – Dental Claim                                 | 188.00    |
| Moore’s –Supplies  | 236.56    |
| Municipal Supply – ECR Meter                                 | 199.24    |
| Myers-Cox – Concession Supplies                              | 141.09    |
| NAPA – Parts & Supplies                                      | 423.64    |
| NEIA Drug Taskforce – Annual Dues                            | 525.00    |
| North Fayette Animal Clinic – Boarding & Food                | 589.00    |
| Paul Niemann – Screenings                                    | 1,020.39  |
| Peggy Shea – Coaching  | 150.00    |
| Petty Cash – Postage   | 20.84     |
| Phillips 66 – Fuel   | 1,365.54  |
| Presto-X-Company – Rodent Control                            | 33.00     |
| Qwest – Phone Service  | 1,066.63  |
| Ray Armel – Umpiring   | 10.00     |
| Recorded Books – Library Books                               | 82.20     |
| Richard Jensen – Final TIF Payment                           | 15,841.53 |
| Rite Price – Office Supplies                                 | 29.18     |
| Ron Imoehl – Umpiring  | 30.00     |
| Scott Johansen – Dental Claims                               | 182.00    |
| Simple & Delicious – Subscriptions                           | 29.98     |
| Spahn & Rose – Lumber & Drywall Screws                       | 49.01     |
| State Library of Iowa – EBSCO Host                           | 124.44    |
| Teamsters Local 238 – Mackey Union Dues                      | 45.00     |
| Tekippe – Engineering  | 33,461.15 |
| Terracon – Vibration Monitoring                              | 1,102.50  |
| Terry Weidemann – Coaching                                   | 175.00    |
| Testamerica – Wastewater Testing                             | 74.97     |

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| Tom Grapes – Umpiring                            | 10.00                |
| Tom Luhmann – Firemen Compensation               | 428.00               |
| Treasurer, State of Iowa – State W/H & Sales Tax | 12,701.02            |
| UI Center for Conferences – Sewer Training       | 70.00                |
| University Subscription – Library Renewals       | 24.95                |
| US Cellular – Cell Phone Service                 | 276.25               |
| U.S. Postmaster –Utility Billing                 | 317.55               |
| Utility Equipment – Supplies                     | 1,429.43             |
| Vaughn Drewes – Weed Killer                      | 72.00                |
| ViaField – Chemicals                             | 39.05                |
| Walvatne Electric – Well Pump Repair             | 1,227.52             |
| West Union Hdwe – Supplies                       | 462.28               |
| West Union Motor Supply – Oil Supplies           | 33.84                |
| West Union Motors – Wheel Alignment              | 100.45               |
| West Union Shell – Fuel                          | 1,546.51             |
| West Union Vet Clinic – Animal Boarding          | 44.00                |
| Weshphal Mower Service – Trimmer Repair          | 76.96                |
| Wilbur Ford Sales - Repairs                      | <u>149.58</u>        |
|  | Total                |
|  | \$ 313,935.34        |
|  | Total Payroll Checks |
|  | <u>49,669.67</u>     |
|  | \$363,605.01         |

FUND TOTALS

|                                  |                       |
|----------------------------------|-----------------------|
| General Fund                     | \$ 73,610.36          |
| Road Use Tax                     | 12,103.09             |
| Trust & Agency Employee Benefits | 16,571.74             |
| Local Option                     | 13,616.29             |
| TIF                              | 15,863.80             |
| Park Equip                       | 242.97                |
| Street Improvement               | 171.00                |
| Iowa Green St. Pilot Proj        | 49,100.35             |
| I-JOBS                           | 18,920.25             |
| RISE – 2010                      | 49,024.65             |
| CDBG – OT                        | 29,577.01             |
| CDBG – Downtown Revit.           | 29,577.01             |
| WIRB – Watershed Review          | 11,392.25             |
| IDALS                            | 1,801.20              |
| Water Utility                    | 23,586.02             |
| Sewer Utility                    | <u>18,447.02</u>      |
|                                  | GRAND TOTAL ALL FUNDS |
|                                  | \$ 363,605.01         |

RECAP OF JULY RECEIPTS

|              |                   |
|--------------|-------------------|
| General      | \$ 113,875.15     |
| Util Billing | <u>110,096.08</u> |
|              | TOTAL RECEIPTS    |
|              | \$ 223,971.23     |

Next Council Meeting      The next regular meeting will be held on **Tuesday**, September 6, 2011 at 5:30 p.m. in the Council Chambers.

Adjourn      With no further business to bring before the Council, a motion was made by Guenther, seconded by Dyke, to adjourn. Roll call. All voted Aye. Carried.

Meeting adjourned 6:17 P.M.

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MERLIN DUNT, Mayor

ATTEST:

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Amie Johansen, Deputy City Clerk