

Council Chambers, City Hall, February 15, 2010, 5:30 P.M.

The West Union City Council met on February 15, 2010, at 5:30 P.M. in the Council Chambers with Mayor Merlin Dunt presiding.

Attendance	Roll call: Present – Councilmembers Guenther, Halva, Rue, Schott & Dyke Absent – Jerem White, City Attorney
Approval of Minutes	Motion was made by Guenther, seconded by Rue, to approve the minutes of the February 1, 2010 regular council meeting. Roll call. All voted Aye. Carried.
Approval of Agenda	Motion was made by Schott, seconded by Halva, to amend the agenda deleting item #9, as Lauer Insurance paid the fee, and item #11, to appoint someone to sign the monthly water report in Brian’s absence. Roll call. All voted Aye. Carried.
FY 2010-11 City Budget Review	City Clerk/Administrator Martin E. Games presented the proposed Fiscal Year 2010-11 City Budget to the Council for their review. As presented, the City’s property tax levy would be \$11.33 per thousand of taxable valuation, the same as the last three years. Games advised Traditions now rolls off the T.I.F. and onto the property tax base for the city.
Approval of Fire Budget	Each department head reviewed their respective budget with the Council. For the Fire, Windsor Township was present, Union and Dover were Absent. Windsor made a motion to approve the Fire budget as presented, Guenther seconded. Roll call. Ayes: Roy Guenther – Councilmember Marc Rue – Councilmember Britt Dyke – Councilmember Kevin Boyer – Windsor Roger Gamm – West Union Nays: None Motion carried.
Set Public Hearing on FY2010-11 Budget	Motion was made by Guenther, seconded by Dyke, to set March 1, 2010, at 5:30 P.M. as the date and time to hold a public hearing on the proposed Fiscal Year 2010-2011 City Budget and to direct the City Clerk/Administrator to publish the required notice and summary as required by law. Roll call. All voted Aye. Carried.
Discuss Support for Helping Services	Letter was received by Helping Services asking for support of their programs. Games advised the County supports this, and because it is taken from the General Fund, he felt our citizens were already paying. Motion by Halva, seconded by Guenther, to table until March 1 st meeting. Roll call. All Aye. Carried.
Approval of a Class E Liquor License for Spirits & Such	Motion was made by Schott, seconded by Halva to approve the renewal of a Class E liquor license for Spirits & Such. All Aye. Carried.
Approval to Hire Whitney J. Jarvis as Reserve Officer	Police Chief, Jim Davies, approached council to request the addition of Whitney J. Jarvis, as a part time Reserve Officer. Motion was made by Guenther, seconded by Halva, to approve the hiring of Jarvis as part time Reserve Officer at \$12.00/hour. Roll call. All voted Aye. Carried.
Approve Payment to Kathy Showalter, Grant Writer	Motion was made by Halva, seconded by Schott, to approve Invoice 2308 from Enerjyn for grant writing services through December, 2009, in the amount of \$5,705.00. Roll call. All voted Aye. Carried.
Approve Payment to Martin Games	Motion was made by Rue, seconded by Dyke, to approve Invoice 101 from Martin Games for a total of \$516 for his first payment. Roll call. All voted Aye. Carried.
Approval of New Master Police Contract with Teamster Union	Per Guenther, police negotiations were held February 10, 2010, and agreed upon per the contract as follows: increase dental to \$750 family, increase family sick use to 24 hours, 2% pay increases on July 1, 2010 and July 1, 2011. Motion was made by Schott to accept contract as presented, seconded by Guenther. Roll call. All voted Aye. Carried.

Representation on Regional Housing Authority	Upper Exploreland Regional Housing Authority has advised they need a representative from West Union on their board to serve a 3-year term. Missy Miller use to take care of this. Motion was made by Schott, seconded by Rue, to table until the March 1 st meeting. Roll call. All voted Aye. Carried.
Report on City Administrator Opening	Halva asked that everyone get their top 5 candidates to her by February 18 th to start lining up interviews. We also need to compile the questions to ask each candidate. Motion was made by Halva, seconded by Guenther to set the salary at \$42,000-55,000, DOQ, plus benefits. Roll call. All Aye. Carried.
Discuss Resignation by Brian Dunt, Util. Superintendent	Brian Dunt has submitted his resignation effective Friday, February 19, 2010, after 30 ½ years of employment. Motion was made by Guenther, seconded by Dyke, to accept his resignation with much regret. Roll call. All voted Aye. Carried. In his absence, motion was made by Halva, seconded by Schott, to appoint Scott Johansen to sign the water reports. Roll call. All voted Aye. Carried. Motion was also made by Halva, seconded by Guenther, to approve Scott & Amie to advertise the position. Roll call. All Aye. Carried.
January Financial Reports	Motion was made by Guenther, seconded by Schott, to approve the January 2010, financial reports for the City as presented. Roll call. All voted Aye. Carried.
Approval of Expenditures	After review of the prewritten accounts payable and the accounts payable for approval totaling \$206,458.95, a motion was made by Dyke, seconded by Rue, to approve the payment of expenditures as presented. Roll call. All voted Aye. Carried.
Special Work Session	A special work session has been set for February 22 nd , at 5:30p.m. in the basement of Kerndt Brothers Bank with Larry Burger of Speer Financial. The Public is welcome to attend.

CLAIMS LIST

Post-January Council Meeting Claims

U.S. Postmaster – Purchase Stamps	44.00
Conservation Design Forum – Design Services	9,625.00
Crawford Engineering – Airport Runway Project	2,977.12
ENERJYN – Grant Writing Services	2,959.68
Snyder & Associates – Airport Master Plan Fee	8,736.20
Blue Cross Blue Shield – Health Insurance	9,691.47
Brent Parker – Dental Claim	348.00
Petty Cash – Postage	39.54
Mandy Walker – Refund Water Deposit	80.00
Assurant Empl. Benefits – Dis./Life Ins.	\$ 448.91
IPERS – PR 10-01 & 10-02	5,611.03
Kerndt Bros. Savings Bank – Soc Sec & Fed W/H PR 10-02	7,888.60
Net Payroll – Salaries 10-02	21,039.55
Payroll Revolving – Gross PR #10-02	29,473.53
Treasurer State of Iowa – State W/H PR 10-01 & 10-02	2,394.00
City of West Union – Water Deposit Applied	21.94
U.S. Postmaster – Jan. Utility Billing	122.36
Stephanie Peterson – Refund Balance Water Deposit	38.06
Treasurer, State of Iowa – January Sales Tax	<u>5,036.74</u>
 TOTAL MANUAL CHECKS – POST-JANUARY COUNCIL MEETING	 \$ 106,575.73

Pre-February Council Meeting Claims

Alliant Energy – Electric Service	\$ 6,978.31
Amazon/GE Money – Library Book Purchases	401.23
Brian Dunt – Dental Claim	16.20
Lane Johansen – Dental Claim	330.00
N. F. Wrestling Program – ½ Proceeds Wrestling Tourney	832.00
Qwest – Phone	990.07

Tom Luhman – Firemen Compensation	208.00
U. S. Postmaster – Stamps for Park & Rec	55.00
City of West Union – Water Deposit Applied	70.00
First National Bank – Pay on Aquatic Center Note	12,060.53
Jaqueline Bleuer – Refund Water Deposit	30.00
Leif White – Refund Water Deposit	40.00
Garvin’s Hardware – LP Gas	1,369.03
Region 1 AWWA – Water Training for Mike & Scott	30.00
Kerndt Bros. Savings Bank – PR 10-03	4,733.18
Net Payroll – PR #10-03	15,589.62
Payroll Revolving – PR #10-03	20,947.74
Iowa Dept. of Natural Resources – Exam Application Fee for Scott	30.00
Kathleen Guyer – Dental Claim	131.00
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TOTAL MANUAL CHECKS – PRE-FEBRUARY COUNCIL MEETING	\$ 64,841.91

Accounts Payable for Approval

Advanced Systems – Copier Maint. Contract & Repair	\$ 189.31
Alco – Supplies	17.99
Allamakee-Clayton Elec. – Electrical Service	3,826.31
Black Hills – Gas Service	3,474.80
Barco – LED Lights	122.59
Baumler Implement – Parts & Supplies	444.77
Bodensteiner Implement – Parts & Supplies	146.15
City Laundering – Towels & Uniforms	224.38
Croell Redi-Mix – Salt & Sand	715.00
Dale Halverson – Airport Mgmt. Fee	490.00
Dave’s Electric – Added Outlets at Library	82.85
Dash Medical Gloves – Gloves	49.90
Decker Sporting Goods – Scorebook	12.50
Elwood, O’Donohoe, Braun – Legal Fees	952.50
Fauser Energy Resources – Diesel Fuel	1,777.41
Fayette County Road Dept. – Road Rock	42.00
Fayette Co. Union – Publication Fees	153.87
Follett Software Co. – Renewal & Labels	336.33
Granger Construction – Hauling Snow	440.00
Graybill – Radio Antenna & Car Repairs	434.07
Hach Company – Testing Chemicals	548.57
Hawkins, Inc. – Chlorine Cylinders	205.00
Haven Electronics – Postage & Printer Cartridges	41.51
Hawkeye Alarm & Signal – Annual Alarm Monitoring	168.00
Iowa Library Assoc. – Annual Membership	60.00
Iowa Office Supply – Maintenance Contract	59.61
Iowa Poetry Association – Lyrical Iowa Publication	9.00
Iowa Rural Water Assoc. – Balance-Annual Membership	25.00
Leslie Lauer & Sons – Hauling Snow	2,184.75
Loomis Plumbing & Heating – Heater	519.52
Lauer Tree Service – Tree Removal from Storm	1,140.00
Laura Carmody – City Hall Janitorial	170.00
Micromarketing, LLC – Audio Books	419.80
Municipal Supply – Touchcoupler	5,028.69
Moore’s Food – Supplies	216.35
Napa Auto Parts – Parts	99.82
Norby’s Farm Fleet – Supplies	296.04
North Fayette Animal Clinic – Drug Dog Food	54.50
Northern Balance Scale – Calibrating Scale	155.00
Presto-X Comp. – Rodent Control	33.00
Phillips 66 – Fuel	754.51
Recorded Books – Book Purchases	70.80
Rite-Price – Supplies & New Fax	718.14
Sensus Metering Systems – Autoread Software Support	1,320.00
Signs by Design – Vinyl Lettering	32.50
Superior Welding – Oxygen Tank Rental	40.00
Testamerica – Wastewater Testing	74.97
Tri-Lumber – Door Bottom	7.00
US Cellular – Cell Phone Service	216.36
University Subscription – Subscription Renewal	17.95
Utility Equip – Water Repair Clamps	143.24

Wanita Pape – Cleaning Supplies for Library	71.00
Webman – Police Website Updates	25.00
West Union Hardware – Supplies	252.99
West Union Motor Supply – Parts & Supplies	71.13
West Union Shell Express – Fuel	1,214.65
Westphal Mower – Snowblower & Shear Pins	1,350.20
Westrum Leak Detection – Leak Detection Survey	687.50
AAA Credit Screening – Reserve Officer Screening	30.00
Beaver Creek Graphix – Wrestling T-Shirts	340.26
Dave Lauer – Sidewalk Plowing	150.00
Drewes Farm – Fence Repair/ Spraying at Airport	90.22
Imperial Roof Systems – Insulation	100.00
Knowbuddy – Library Books	199.80
North American Salt Co. – Salt & Sand	1,655.55
Sprayer Specialties – Repair Kit	<u>40.65</u>

GRAND TOTAL MANUAL AND COMPUTER CHECKS \$ 35,041.31

FUND TOTALS

General Fund	\$ 59,874.72
Road Use	17,505.94
TIF	0.00
Library T & A	300.00
LOC	12,060.53
Employee T & A	12,327.97
Street	12,847.18
Water	20,354.98
Sewer	20,530.23
Payroll	<u>50,657.40</u>

TOTAL ALL FUNDS \$ 206,458.95

RECAP OF JANUARY RECEIPT TOTALS

General Fund	\$ 31,846.78
Fire	7,500.00
Road Use	17,854.30
Cemetery T & A	202.10
Debt Service	54.56
Employee T & A	2,183.29
Water	41,384.41
Sewer	42,300.21
TIF	420.75
LOC	12,060.53
Street	1,516.52
Water Deposits	200.00
Library T & A	94,461.92
Park	25.79
Payroll	<u>53,181.19</u>

TOTAL RECEIPTS \$ 305,192.35

Next Council Meeting The next regular meeting will be held March 1, 2010, at 5:30 P.M. in the Council Chambers. A Public Hearing will be held on the FY2010-11 Budget.

Adjourn With no further business to bring before the Council, a motion was made by Guenther, seconded by Schott, to adjourn. Roll call. All voted Aye. Carried.

Meeting adjourned 7:40 P.M.

MERLIN DUNT, Mayor

ATTEST:

Amie Johansen, Deputy City Clerk