

Council Chambers, City Hall April 4, 2011, 5:30 P.M.

The West Union City Council met on April 4, 2011 at 5:30 p.m. in the Council Chambers with Mayor Merlin Dunt presiding.

Attendance	Roll call: Present – Councilmembers Guenther, Schott, Halva, Dyke and Rue. Absent – None
Approval of Agenda	Motion was made by Guenther, seconded by Schott, to approve the agenda with a change on items 11 & 12 correcting what each invoice was for. Roll call. All voted Aye. Carried.
Approval of Minutes	Motion was made by Schott, seconded by Dyke, to approve the minutes of the March 21, 2011 regular meeting. Roll call. All voted Aye. Carried.
Resolution #2011-66 Approve Upper Exploreiland to Administer WIRB Grant	Larry Leliefeld, Upper Exploreiland, advised the WIRB grant should take about 8-12 hours per month to administer; and they will bill as work is completed at \$30-60 per hour. There was no administration money in the grant. Motion was made by Halva, seconded by Schott, to approve contracting Upper Exploreiland to administer the WIRB grant for the Streetscape project. Roll call. All voted Aye. Carried.
Resolution #2011-67 Approving Application to Disaster Recovery Multi-Family Housing Grant	Gary Sandholm, Main Street Assistant, advised council there is \$1,256,000 left in the disaster recovery fund that could be allocated to assist in renovating upper story housing downtown if the city would increase their match to include TIF funds. Five buildings have expressed interest in taking part in the renovations. The city's match would be in-kind. When questioned who would administer this grant, Sandholm advised the property owners would enter into a contract with Upper Exploreiland to cover that; the city will not be responsible for any of that. Motion by Halva, seconded by Dyke, to approve the application to increase city's match to \$142,062 of in-kind match and \$145,414 of TIF funds. Roll call. All voted Aye. Carried.
Approve Street Light Change at 300 Block of West Elm Street	Linda Hoblit and Dave & Lucy Hackley presented to council their concern with safety on the boulevard since Alliant changed the lights. After some discussion, motion was made by Guenther, seconded by Rue, to contact Alliant and request the old lights be put back on the boulevard. Vagts will contact Alliant. Roll call. All voted Aye. Carried.
Approval to Lift 5 Ton Weight Limit On Main & Pine St. During Demolition Of Middle School	Vagts advised Kelly Demolition has requested the 5 ton weight limit be lifted during removal of the middle school April 11 th or before. Motion was made by Halva, seconded by Rue, to lift the weight limit during demolition only, and then reinstate once they are done. Roll call. All voted Aye. Carried.
Approve Mediacom to Place Utility Cabinet on Plum St.	Motion was made by Schott, seconded by Guenther, to approve Mediacom to place a utility cabinet on Plum Street between Walnut & Pine Streets as long as street superintendent, Rory Starks, approves there are no obstructions or safety issues. Roll call. All voted Aye. Carried.
Approval Payment to Tekippe for Otter Creek Project	After Biederman presented a slide show of the repairs at Otter Creek, a motion was made by Schott, seconded by Guenther, to approve invoice #3 for \$1750 for professional services on the Project. Roll call. All voted Aye. Carried.
Approve Payment To Tekippe for Utility Rate Study	Motion was made by Halva, seconded by Dyke, to approve payment to Tekippe Engineering for \$413.50 for professional services related to the utility rate study updates. Roll call. All voted Aye. Carried.
Approve Partial Pay Estimate #1 for Blazek for Otter Creek Repairs	Biederman advised the only thing left to do on the project is to line the banks with riprap. Motion was made by Guenther, seconded by Halva to approve payment of \$48,635.25 for the Otter Creek Sanitary Sewer Crossing Project. Roll call. All voted Aye. Carried.
Approve Payment To Tekippe for	Motion was made by Halva, seconded by Schott, to approve payment #5 to Tekippe for \$21,912 for construction engineering for the

Streetscape	Streetscape project. Roll call. All voted Aye. Carried.
Approve Partial Pay Estimate #3 To Blazek for Materials	Biederman explained this invoice is mainly for valves & fittings for the geothermal lines stored at the state shop. Questions were asked about the conductivity test results; meetings will take place April 5 th to discuss ownership and operation of the system. Motion was made by Halva, seconded by Schott, to approve payment. Roll call. Dyke-No; rest-Aye. Carried.
Approve Invoice #12 from Upper Exploreland	Motion was made by Schott, seconded by Guenther, to approve invoice #12 from Upper Exploreland for \$548.78 for CDBG grant administration. Roll call. All voted Aye. Carried.
Approve Invoice #6927 from CDF For Osmundson Lot Revision	This is an invoice for engineering changes agreed upon with Tony Osmundson in respect to the Streetscape Project & his property. Motion was made by Halva, seconded by Schott, to approve payment to CDF for invoice #6927 for \$2200. As previously discussed, Osmundson will pay \$1100 of the cost in \$100 payments over the next 11 months. Roll call. All voted Aye. Carried.
Resolution #2011-68 Setting Public Hearing for Lease Agreement With Streif Dairy	Per Vagts, a public hearing needs to be set to lease 8 acres of land from Mike Streif during the Streetscape for storage of equipment and materials. Motion was made by Guenther, seconded by Halva, to set the Public Hearing for April 18 th at 5:30 p.m. at council chambers. Roll call. All voted Aye. Carried.
Resolution #2011-69 Setting Public Hearing for Development Agreement for Stoney Brook Estates	Stoney Brook Estates has advised of an L-shaped expansion to the north and east of the current building, adding 11 rooms, requesting TIF funds to assist with the expansion. Payments to be made June 1 st & December 1 st beginning when incremental property tax revenues attributable to the property become available, and continuing for 10 years. Motion was made by Schott, seconded by Guenther, to set the Public Hearing for April 18 th at 5:30 p.m. at council chambers. Roll call. All voted Aye. Carried.
Approval for Procurement Card To Offset Employee Reimbursements	Vagts requested to apply through First National Bank for a city credit card with a \$3000 limit for employees to use when travelling. If approved, Vagts would provide council with a copy of all expenses charged to the card for security. Motion was made by Halva, seconded by Schott to approve as presented. Roll call. Rue-No; rest-Aye. Carried.
Renewal of Moore's Liquor License, Adding Class E Liquor and Class B Wine to Class C Beer & Sunday Sales	A motion was made by Halva, seconded by Dyke, to renew Moore's current license, and allow them to also carry liquor. Motion was made by Schott, seconded by Guenther, to approve as presented. Roll call. All voted Aye. Carried.
Next Council Meeting	The next regular meeting will be held April 18, 2011, at 5:30 P.M. in the Council Chambers.
Adjourn	With no further business to bring before the Council, a motion was made by Guenther, seconded by Halva, to adjourn. Roll call. All voted Aye. Carried.
	Meeting adjourned 6:35 P.M.

MERLIN DUNT, Mayor

ATTEST:

AMIE JOHANSEN, City Deputy Clerk