

Council Chambers, City Hall, January 18, 2010, 5:30 P.M.

The West Union City Council met on January 18, 2010 at 5:30 P.M. in the Council Chambers with Mayor Pro tem Troy Schott presiding. The meeting began with citing the Pledge of Allegiance.

Attendance	Roll call: Present – Council members Guenther, Schott, Rue, Dyke and Halva Absent: Mayor Merlin Dunt
Approval of the Minutes	Motion was made by Guenther, seconded by Dyke, to approve the minutes of the January 4, 2010 regular meeting and January 11, 2010 special meeting. Roll call. All voted Aye. Carried.
Approval of Agenda	Motion was made by Rue, seconded by Halva, to approve the agenda as presented. Roll call. All voted Aye. Carried.
Update on Downtown Streetscape	Robin Bostrom, Economic Development, updated Council on the grants that are in process. CAT grant was resubmitted January 15, 2010 for \$1,150,000. A motion was made by Halva, seconded by Guenther, to have City Attorney, Jerem White contact Robert Johnston, Bonding Attorney, to discuss our options with bonds to finance the project. Roll Call. All voted Aye. Carried.
Approve Payment to Kathy Showalter, Grant Writer	City Administrator Martin Games, presented to Council a bill from Kathy Showalter, our grant writer, for \$2,959.68 for services through November, 2009. Of this, \$929.86 was the last of the \$34,999 grant provided by IDED, balance comes from the \$10,000 shared between the City and Main Street. Motion was made by Halva, seconded by Rue, to approve the payment to Kathy Showalter in the amount of \$2,959.68. Roll call. All voted Aye. Carried.
Approve Payment to CDF	Games also presented a bill from Conservation Design Forum in the amount of \$9,625.00 for design services through December, 2009. Motion was made by Halva, seconded by Schott, to approve the payment as presented. Roll call. All voted Aye. Carried.
Discuss Grant Administrator for Downtown Project	Proposals were submitted by Planscape Partner and Upper Exploreland to administer the grants for the Downtown Project. After some discussion, motion was made by Halva, seconded by Schott, to approve Upper Exploreland out of Postville, to administer the grants for the project as per their proposal. Roll call. All voted Aye. Carried.
Discuss a Financial Team for Downtown Project	City Attorney Jerem White, together with Jon Biederman suggested to Council to form a “financial team” to work through this project in the absence of Games, and to work with the Bonding Council. Motion was made by Guenther, seconded by Halva, to table this until White discusses the process with the Bonding Attorney. Roll call. All voted Aye. Carried.
Update on Rec Foundation’s CAT Grant	Norm Einck approached Council regarding status of the Rec Foundation’s project and asked the City increase their financial donation above the \$2500 currently approved over a 5 year period, which would be \$125 quarterly. The CAT grant puts a high priority on the City and County to be financially involved before they will contribute to a project. The City is already plowing the roads, but that cannot be considered an in-kind donation for the CAT grant. Einck asked the Council to discuss and act on at the next meeting.
Discuss Use of Snowmobiles Within City Limits	Police Chief Jim Davies advised he did not see any safety concerns with the new route, but asked that the signs on the old route be taken down. Business owner, Troy Johansen advised he would contact the snowmobile club to do that. Motion was made by Dyke, seconded by Rue, to have the city attorney prepare a resolution approving the use of snowmobiles within city limits per the designated route. Roll call. All voted Aye. Carried.
Approve Payment to Crawford	Jeff Miller, chairman of the Airport Commission, presented bills due to Crawford Engineering for the completion of widening the runway for

Pre-January Council Meeting Claims

First National Bank – Payment of Aquatic Revenue Note	12,060.53
Martin E. Games – ½ Year Vehicle Allowance	150.00
Tom Luhman – Firemen Compensation	340.00
Alliant Energy - Electric Service	\$ 7,406.49
Lee Barness – Dental Claim	90.00
Qwest – Phone Service	998.26
Morgan Gage – Refund Water Deposit	40.00
Allamakee-Clayton Elec. – Electric Service	3,717.12
Amazon/GE Money Bank – Library Book Purchase	167.95
Kerndt Brothers Savings Bank – Soc Sec./Fed W/H PR #10-01	5,400.28
Net Payroll – PR #10-01	17,619.46
Payroll Revolving - PR #10-01	23,707.66
Garvin’s Hardware – LP Cylinders, Supplies	<u>726.97</u>
Total Prewritten Checks	\$ 72,424.72

Accounts Payable for Approval

Advanced Systems – Repairs & Supplies	\$ 36.06
Alco –Supplies	18.87
Appleland Law Enforcement – Police Supplies	354.82
Black Hills/Iowa – Gas Service	2,609.87
Baumler Implements – Equipment Repairs	531.92
Chapman Electric – Electrical Repairs	934.93
Chief Supply –Uniform Supplies	41.96
City Laundry – Shop Towels & Uniforms	247.40
Dale Halverson – Airport Management Fee	490.00
Dave’s Electric – Electrical Repairs	62.50
DEMCO – Library Supplies	138.69
Don’s Truck Sales – Truck Repairs	106.48
Elwood, O’Donohoe, Braun & White - Professional Services	430.00
Fauser Energy Resources – Diesel Fuel	568.74
Fayette County Economic Develop – Quarterly Contribution	715.88
Fayette County Union – Publication Fees	593.41
FCSWM Commission – 3 rd Quarter Recycling Fees	28,420.60
Follett Software Company – Software Support Renewal	480.00
Gale – Library Book Purchases	58.40
Hawkins, Inc. – Chlorine Cylinders	204.50
Haven’s Electronics – Supplies & Shipping	184.88
Hygienic Labs – Water Testing	153.00
Iowa Office Supply – Maintenance Contract	98.29
Iowa Law Enforcement Academy – Police Training	100.00
Iowa One Call – Locating Service	9.90
IPAA – Airport Membership Dues	150.00
Jay’s Automotive – Police Car Repairs	1,724.78
Law Enforcement Systems – Ticket Booklets	63.00
Loomis Plumbing – Airport Furnace Repairs	49.33
Laura Carmody – Janitor Services	160.00
McJ’s Embroidery – Park & Rec Reversible Vests	221.25
NAPA – Parts & Supplies	876.55
Norby’s Farm Fleet –Supplies	178.98
Northeast Iowa Coop – Diesel Fuel	838.20
North Fayette Animal Clinic –Drug Dog Expense	148.30
Pool Tech – Ladder Tread Repair	32.18
Presto-X-Company – Rodent Control	33.00
Phillips 66 – Fuel	160.39
R & V Snow Removal –Sidewalk Snow Removal	525.00
Recorded Books – Library Book Purchases	116.57
Rite Price – Office Supplies	860.28
St. Luke’s Drug & Alcohol – Drug Testing	36.00
Tekippe Engineering – Professional Fees	3,756.10
Testamerica – Wastewater Testing	74.97
Tri Lumber – Plywood	37.44
U.S. Cellular – Cell Phone Service	233.01
University Subscription – Library Magazine Subscriptions	194.35

U.S. Postmaster – Annual Postage Permit	185.00
Waste Management – Garbage Services	26.48
West Union Motor Supply – Supplies & Parts	457.36
West Union Shell – Fuel	1,830.13
West Union Vet Clinic – Animal Boarding Fees	44.00
Carpenter Uniform Company – Police Uniform Supplies	56.03
Decorah Tire Service – Tires	1,224.84
First Class Lighting – Library Supplies	79.80
Rockmount Research & Alloys – Seal Pack	291.40
Showcases – Library Supplies	99.47
Truck Country – Fuel Filters	<u>95.46</u>

Total \$ 52,460.75

GRAND TOTAL MANUAL & COMPUTER CHECKS \$ 219,809.66

Fund Totals

General Fund	\$ 81,978.03
Road Use Tax	13,479.31
TIF	7,500.00
Trust & Agency Employee Benefits	13,328.52
Local Option Tax	12,060.53
Street Improvement	7,760.32
Water Utility	13,933.81
Sewer Utility	18,064.03
Payroll	<u>51,705.11</u>

GRAND TOTAL ALL FUNDS \$ 219,809.66

RECAP OF DECEMBER RECEIPTS

General	\$ 39,083.85
Fire Equipment	0.00
Road Use Tax	16,466.14
Trust & Agency Cemetery	1.23
Pool	0.00
Debt Service	383.90
Trust & Agency Employee	3,589.40
Water	7,935.78
Sewer Utility	10,236.12
Tax Increment Finance	2,554.45
LOC	0.00
Street Improvement	200,005.60
Water Deposit	30.00
Trust & Agency Library	285.74
Park Equipment	3.46
Payroll	<u>72,148.76</u>

TOTAL RECEIPTS \$ 352,724.43

Discuss City Clerk/Administrator Position Games advised Friday, January 22nd would be the last day of his two week notice. He is willing to prepare the budget, and attend the council meetings to set it in place, in exchange for payment of \$1500 for his insurance to continue through April. He will also be available for other assistance as requested by the Mayor and Deputy City Clerk at a fee of \$60/hour with a one hour minimum. Motion was made by Rue, seconded by Dyke, to approve Martin's proposal for the interim. Roll call. All voted Aye. Carried.

White advised he will take care of police negotiations, and Halva and Dyke will meet and put together an ad to run for two weeks to start searching for a new City Clerk/Administrator. Council requested Deputy City Clerk, Amie Johansen, adjust her hours from 32 hours per week to 40 hours per week effective immediately to cover the office, at a rate to be discussed at the next meeting.

Next Council Meeting

The next regular meeting will be held on February 1, 2010 at 5:30 P.M. at the Council Chambers.

Adjourn

With no further business to bring before the Council, a motion was made by Rue, seconded by Dyke to adjourn. Roll call. All aye. Carried.

Meeting adjourned at 7:15 P.M.

TROY SCHOTT, Mayor Pro Tem

ATTEST:

Amie Johansen, Deputy City Clerk