

Council Chambers, City Hall, May 16, 2011, 5:30 P.M.

The West Union City Council met on May 16, 2011, at 5:30 P.M. in the Council Chambers with Mayor Merlin Dunt presiding.

- Attendance Roll call: Present – Councilmembers Halva, Guenther, Dyke, Schott
Absent – Rue
- Approval of Agenda Motion was made by Guenther, seconded by Halva, to approve the agenda as presented. Roll call. All voted Aye. Carried.
- Approval of Minutes Motion was made by Dyke, seconded by Schott, to approve the minutes of the May 2, 2011 regular meeting. Roll call. All voted Aye. Carried.
- Public Hearing for Civic Plaza Plans & Specs This is the place and time set for the Public Hearing on the Civic Plaza Plans & Specifications. Two contract bids were received. After no comments were received, a motion was made by Halva, seconded by Guenther, to close the public hearing. Roll call. All voted Aye. Carried.
- Update on Parks & Rec Department Park & Rec Director, Kathy Guyer, gave an update of the programs being offered. This year has the highest number of kids participating for the softball/baseball programs. She advised of some grants she is waiting to hear on so the renovation can begin on Clark Park playground equipment. John Lauer will be doing an Eagle Scout project this summer & installing a stone sign by the pool.
- Approve Resol. #2011-76 for Final Plans for Civic Plaza Jon Biederman of Tekippe Engineering made a recommendation to approve the lowest bid of \$245,392 to Wick’s Construction of Decorah and prepare a change order to remove the skate stoppers and also the water feature. Motion was made by Halva, seconded by Schott, to approve the final plans as recommended. Roll call. All voted Aye. Carried.
- Approve Resol. #2011-77 Awarding Contract for Civic Plaza to Wick’s Motion was made by Guenther, seconded by Halva, to award the contract to the lowest bidder, which was Wick’s Construction out of Decorah, IA. Roll call. All voted Aye. Carried.
- Approve Payment To CDF Motion was made by Schott, seconded by Dyke, to approve payment of invoice #6979 for \$450 for well field design, which is 91% complete. Motion was also made by Halva, seconded by Schott, to approve invoice #6980 for \$2,058.56, which completes Civic Plaza design. Roll call. All voted Aye on each invoice. Carried.
- Approve Payment to Tekippe Engineering Motion was made by Guenther, seconded by Halva, to approve payment to Tekippe Engineering for \$20,584 for construction engineering on the Streetscape project. Roll call. All voted Aye. Carried. Motion was also made by Schott, seconded by Guenther, to approve payment for \$215 to Tekippe for flood plain permitting. Roll call. All voted Aye. Carried.
- Approve Payment To Terracon Motion was made by Guenther, seconded by Dyke, to approve payment of invoice T207818 for \$997 to Terracon for soil testing. All tests have passed to date.
- Approve Payment To Blazek Motion was made by Schott, seconded by Halva, to approve pay estimate #4 to Blazek for \$314,636.73, and contract change order #2, which does not change the bottom line to the project. Roll call. All voted Aye. Carried.
- Approve Interest Payment to Banker’s Trust Motion was made by Schott, seconded by Guenther, to pay the interest only payment of \$37,384.38 for the General Obligation Bond to Banker’s Trust from the debt service fund by June 1st. Roll call. All voted Aye. Carried.
- Approve Paying Off Existing Water Revenue Bond The existing water revenue bond is a 30 year note at 5%. To issue new debt, it is best to pay this debt down. Motion was made by Dyke, seconded by Halva, to pay off the \$185,929.63 balance to Berkadia out of the Water Fund. Roll call. All voted Aye. Carried.

Approve 2 nd Reading of Ordinance #557 For Water & Sewer Rates	Motion was made by Guenther, seconded by Schott, to approve 2 nd reading of Ordinance 557 raising water and sewer rates. Roll call. All voted Aye. Carried.
Waive 3 rd Reading of Ordinance #557	Motion was made by Guenther, seconded by Schott, to waive the required third reading of Ordinance No. 557 approving the increase in fees for water and sewer. Roll call. All voted Aye. Carried.
Adoption of Ordinance #557	Motion was made by Guenther, seconded by Schott, to adopt Ordinance No. 557, an ordinance increasing rates for water and sewer. Roll call. All voted Aye. Carried.
Approval of Resolution #2011-78 Setting Public Hearing on Loan Not to Exceed \$1,300,000	City Administrator Bob Vagts advised council in order to get in at the all time low interest rates, he would advise setting a date for a public hearing on a loan agreement in a principal amount not to exceed \$1.3mm. Motion was made by Schott, seconded by Guenther, to set the public hearing for June 6 th , 2011 at 5:30 p.m. at council chambers. Roll call. All voted Aye. Carried.
Set Time & Date For Public Hearing On Budget Amendment	Vagts advised we need to have a public hearing for the budget amendment items also. In order to have done by the required June 1 st date, we will need to set the public hearing for a special meeting on May 31 st at 5:30 p.m. at council chambers. Motion was made by Halva, seconded by Dyke to set the public hearing as presented. Roll call. All voted Aye. Carried.
Approve Renewal Of Liquor License For R's Red Heart	Motion was made by Guenther, seconded by Schott, to approve the renewal of R's Red Heart liquor license with Sunday sales. Roll call. All voted Aye. Carried.
April, 2011 Financial Reports	After review and discussion, motion was made by Schott, seconded by Guenther, to approve the April 2011, financial reports for the city as presented. Roll call. All voted Aye. Carried.
Approve May, 2011 Expenditures	After review of the prewritten accounts payable and the accounts payable for approval totaling \$ 174,588.14 a motion was made by Halva, seconded by Rue, to approve the payment of expenditures as presented. Roll call. All voted Aye. Carried.

CLAIMS LIST

Post-April Council Meeting Claims

Barry Mackey – Dental Claim	\$ 750.00
Blue Cross Blue Shield – Health Insurance	11,366.77
Data Technologies – User Training	95.00
Fayette County Recorder – Recording Fees	24.00
Fayette County Union – Library Subscription Renewal, Publication Fees	359.29
IA DNR – Doug Certification	20.00
Lane Johansen – Dental Claim	147.00
Assurant – Disab. & Life Insurance	440.24
U.S. Postmaster – Util Billing	140.94
IA DNR – Certification Renewal	30.00
Jeremiah Johnson – Mileage	312.00
Bob Blockhus – Dental Claim	426.00
Robert Vagts – IMFOA Conference	347.50
U.S. Cellular – Cell Phone Service	160.35
Woodard Insurance – 2011-2012 Insurance	53,998.00
First National Bank – Payment on Aquatic Center Note	\$ 10,911.04
Chad Helgerson – Mileage to Firefighter Classes	300.00
Alliant Energy – Electric Service	7,168.79
Qwest – Phone Service	997.75
Robert Vagts – Medical Claim	956.32
Rory Starks – Mileage to Sweeper Training	290.00
Tom Luhman – Firemen Compensation	184.00
Terracon Consultants – Soil Testing	455.50
Upper Exploreland – DOE Grant Administration	2,992.50
Petty Cash – Postage	27.42
Amie Johansen – Mileage to Data Tech Training	51.00

Advanced Systems – Canon Copier Payment	108.74
Alco – Supplies	36.92
Amazon/GE Money Bank – Library Books	14.99
Appleland – Police Supplies	585.76
Allamakee-Clayton Elec – Electric Service	3,502.71
Barnes Distribution – Shoulder Screw	106.28
Baumler’s – Parts	279.44
Black Hills – Gas Bill	1,245.96
Bodensteiner Implement – Repairs	173.87
Black Hawk County Health – Concession Permits	135.00
Boy Scout Troop 54 – Flag Pole for Airport	300.00
Brown Supply – Spray Paint	51.00
Bunn’s – Garbage Service	42.00
Centurion Technologies – Annual Maintenance Fee	50.00
Chief Supply – Police Supplies	43.34
City Laundry – Shop Towels & Uniforms	225.16
Continental Research – Supplies	268.03
Country Woman – Subscription Renewal	14.98
Dale Halverson – May Airport Management	490.00
DEMCO – Library Supplies	200.98
Ed Roehr – Police Supplies	346.12
Ed’s Electric – Pump Repair	212.44
Elwood, O’Donahoe, Braun & White – Legal Services	382.50
Energywise Radiant, Inc. – Heater	4,761.50
Environmental Resource – Testing Supplies	315.71
Farm Plan – Supplies	308.17
Fayette County Union – Publication Fees	782.40
Flight Light – Runway Light Repair	259.48
Gage & Gage – Pool Restroom Repair	59.40
Gale – Library Books	78.77
Galls – Measuring Wheel, Vests	218.25
Garvin’s – Leaf Bag Purchase	174.30
Hach – Testing Supplies	397.89
Haven Electronics – Shipping Charges, Batteries	81.54
Hawkeye Chapter American Red Cross – Lifeguard Training	649.00
Hawkeye Fire & Safety – Fire Extinguisher Certification	230.85
Hawkeye Foodservice – Paper Towels	61.12
Hawkins – Chlorine Cylinders	238.00
The Iowan – 2-year Subscription	30.00
Iowa DNR – Certification Renewals	300.00
J & R Supply – Nozzle	160.00
Jay’s Automotive – Tires, & Tire Repair	574.45
Laura Carmody – City Hall Janitorial	170.00
Law Enforcement Systems – Police Supplies	192.00
Mediacom – New Internet Hookup & Fees	328.95
Micromarketing – Library Books	34.49
MNJ Technologies – Dell Computer for Library	1,136.28
Moore’s – Refund Liquor License Overcharge & Supplies	218.90
Moss Service Center – Oil	99.99
Municipal Pipe – Televised Inspection	1,200.00
Municipal Supply – Meter Wire	200.00
NAPA – Supplies	331.44
NEIA Library – Neibors Audio Subscription	180.00
North Fayette Animal Clinic – Drug Dog Food	49.99
Phillips 66 – Fuel	139.60
Presto-X-Company – Rodent Control	33.00
Recorded Books – Audio Books	379.80
Rite Price Office Supply, Inc. – Office Supplies	158.84
Signs By Design – DOE Sign	45.00
Spahn & Rose – Supplies	708.39
St. Luke’s Drug & Alcohol – Drug Test	37.00
Testamerica – Wastewater Testing	74.97
University Subscription – Magazine Renewals	154.42
Utility Equipment Co. – Repairs	293.94
West Union Motor Supply – Parts & Supplies	40.76
West Union Motors – Transmission Fluid Flush	238.88
West Union Shell Express – Fuel	1,587.66
Wilbur Ford Sales – Battery	107.96
Woman’s Day – Magazine Subscription	9.99

Payroll Checks 4/20/11	16,947.49
EFTPS 4/20/11	4,767.56
IPERS – April Payment	5,383.74
State W/H – April	1,734.00
Payroll Checks 5/4/11	16,893.15
EFTPS 5/4/11	4,753.26
Treasurer, State of Iowa - April Sales Tax	4,508.23
Total Accounts Payable	\$ 174,588.14

FUND TOTALS

General Fund	\$ 67,380.50
Road Use Tax	23,362.47
Library T & A	0.00
Cemetery T & A	0.00
Trust & Agency Employee Benefits	21,488.62
Local Option Tax	10,911.04
TIF	21.14
Pilot Project	641.73
DOE	3,039.38
Water Utility	25,436.49
Sewer Utility	<u>22,306.77</u>

GRAND TOTAL ALL FUNDS \$ 174,588.14

RECAP OF APRIL RECEIPTS

General Fund	\$ 209,857.39
Fire Equipment	2.35
Road Use Tax	16,618.43
Trust & Agency Employee Benefits	45,453.17
Emergency Fund	1,693.25
Local Option Tax	13,641.26
Tax Increment Finance	44,569.06
Trust & Agency Library	254.27
Park Equipment	1.39
Trust & Agency Cemetery	1.23
Debt Service	5,514.91
Street Improvement	100.00
Water Utility	22,524.39
Sewer Utility	<u>71,583.81</u>

GRAND TOTAL ALL RECEIPTS \$ 431,814.91

Next Council Meeting The next regular meeting will be held Monday June 6th, at 5:30 P.M. in the council chambers. A special meeting on the Budget Amendment will be held Tuesday, May 31st at 5:30 p.m. at council chambers.

Adjourn With no further business to bring before the Council, a motion was made by Guenther, seconded by Rue, to adjourn. Roll call. All voted Aye. Carried.

Meeting adjourned 6:03 P.M.

MERLIN DUNT, Mayor

ATTEST:

AMIE JOHANSEN, City Deputy Clerk